



Australian Government

SIFCBGM007 Evaluate building and grounds maintenance and development needs

Release: 1

SIFCBGM007 Evaluate building and grounds maintenance and development needs

Modification History

Not applicable.

Application

This unit describes the performance outcomes, skills and knowledge required to identify and evaluate building and grounds maintenance and development needs and to develop schedules for their completion. It applies to staff involved in supervising general building and grounds maintenance staff, ensuring that all work is performed according to work health and safety, relevant legislation and workplace policies and procedures.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Competency Field

Building and Grounds Maintenance

Unit Sector

Cemetery and Crematoria

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1. Identify building and grounds maintenance and development requirements.

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1 Liaise with appropriate staff to identify preventative maintenance needs.
- 1.2 Inspect building and grounds works according to regular schedule and identify maintenance requirements.
- 1.3 Identify and assess maintenance reports according to public safety requirements.
- 1.4 Develop strategy to resolve identified reported maintenance issues.
- 1.5 Identify and prioritise building and grounds development proposals against workplace requirements and plans.
- 1.6 Assess building and grounds development proposals

to determine sustainability of development.

1.7 Consult with specialist technical expert or external consultant as required.

2. Report on building and grounds condition.

2.1 Identify and record problems and faults in building and grounds maintenance and development.

2.2 Prepare reports according to relevant legislation and workplace policies and procedures.

3. Prepare building and grounds maintenance and development schedules.

3.1 Prepare schedule for building and grounds maintenance and development to meet workplace requirements and plans.

3.2 Check and confirm that planning arrangements adhere to relevant legislation.

3.3 Identify and confirm availability of resources and services needed to implement schedule.

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

SIFBGM006A Evaluate building and grounds maintenance and development needs.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c2c3131e-4418-4aa3-8ff1-a855c95f7fd6>

Assessment Requirements for SIFCBGM007 Evaluate building and grounds maintenance and development needs

Modification History

Not applicable.

Performance Evidence

Evidence of the ability to:

- inspect, document and prepare report on building and grounds maintenance requirements
- identify and prioritise building and grounds development proposals and prepare schedules to meet the specific and current needs of the workplace.

Evidence of performance of evaluating maintenance and development needs for two or more building and ground sites is required to demonstrate consistency of performance and ability to respond to different situations.

Knowledge Evidence

Demonstrated knowledge of:

- methods for preventative maintenance
- techniques for asset preservation, including
 - repairing buildings and structures
 - repairing paths
 - pest eradication
 - garden maintenance
- building and grounds maintenance and development needs plans and reporting
- environmental impacts in relation to building and minimal impact practices to reduce these, especially those that relate to resource, water and energy use
- sustainable design principles in relation to building
- federal, state or territory, and local government legislation and regulations that impact on grounds maintenance, including:
 - work health and safety/occupational health and safety
 - workers' compensation legislation and regulations
 - cemetery Acts and by-laws
 - Crematorium Acts
 - local government regulations
 - Lands Act
 - Public Health Act
 - Environment Protection Act

- Australian standards
- Safe Work Australia certification and standards
- Traffic Acts and regulations
- workplace policies and procedure in regard to building and grounds maintenance and development.

Assessment Conditions

Skills must be demonstrated in a workplace where building and grounds inspections can occur to inform the development of plans, schedules and reports:

- using suitable equipment and resources, including:
 - maintenance reports and building and grounds development proposals
- under industry operating conditions where there is:
 - integration of tasks with possible interruptions to work typical of the job role
 - interaction with team members and relevant personnel

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

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