



Australian Government

SIFCBGM003 Clean and maintain public conveniences and amenities

Release: 1

SIFCBGM003 Clean and maintain public conveniences and amenities

Modification History

Not applicable.

Application

This unit describes the performance outcomes, skills and knowledge required to clean and maintain public conveniences and amenities, to report problems, and to store and monitor cleaning agents and equipment. It applies to general grounds maintenance staff whose work involves working under supervision and performing work according to work health and safety, relevant legislation and workplace policies and procedures.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Competency Field

Building and Grounds Maintenance

Unit Sector

Cemetery and Crematoria

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1. Select and assemble cleaning agents and equipment.

2. Clean and maintain

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1 Liaise with supervisor to identify and confirm work requirements.
- 1.2 Prepare and use personal protective equipment.
- 1.3 Select and assemble cleaning agents and equipment.
- 1.4 Check working order of equipment.
- 1.5 Interpret manufacturer guidelines to determine required chemical strengths for cleaning agents according to work requirements.
- 1.6 Prepare cleaning agents based on dilution ratios recommended by manufacturer.

- 2.1 Clean lavatories, basins and floors according to health

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| conveniences and amenities. | regulations.
2.2 Check and replace toilet paper, soap and hand drying facilities.
2.3 Empty and clean waste bins according to work requirements.
2.4 Identify hazardous waste and take corrective action.
2.5 Complete cleaning schedule documentation.
2.6 Identify problems with public conveniences and amenities and take corrective action. |
| 3. Store and monitor cleaning agents and equipment. | 3.1 Store cleaning agents and cleaning equipment according to manufacturer guidelines and workplace requirements.
3.2 Check supplies of cleaning agents and cleaning equipment.
3.3 Order supplies of cleaning agents and cleaning equipment according to workplace policies and procedures. |

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

SIFBGM003B Clean and maintain public conveniences and amenities.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c2c3131e-4418-4aa3-8ff1-a855c95f7fd6>

Assessment Requirements for SIFCBGM003 Clean and maintain public conveniences and amenities

Modification History

Not applicable.

Performance Evidence

Evidence of the ability to:

- select, prepare, use, maintain and clean the required tools and equipment according to supervisor instructions, workplace policies and procedures, and manufacturer guidelines
- prepare cleaning agents according to manufacturer guidelines and work requirements
- clean lavatories, basins and floors using the appropriate cleaning agents and dispose of waste
- store and monitor cleaning agents and equipment and maintain supplies of consumables.

Evidence of performance of cleaning and maintaining public conveniences and amenities on two or more occasions is required to demonstrate consistency of performance and ability to respond to different situations.

Knowledge Evidence

Demonstrated knowledge of:

- cleaning products used to clean and maintain public conveniences and amenities
- operating and maintenance of cleaning equipment, including personal protective equipment
- federal, state or territory, and local government legislation and regulations that impact on the maintenance of public convenience and amenities and including:
 - work health and safety/occupational health and safety
 - cemetery Acts and by-laws
 - local government regulations
 - Public Health Act
 - Environment Protection Act
 - Australian standards
 - Safe Work Australia certification and standards
- environmental impacts in relation to cleaning and maintaining public conveniences and amenities and minimal impact practices to reduce these, especially those that relate to resource, water and energy use
- correct and environmentally sound disposal methods for all types of waste and in particular for hazardous substances

- workplace policies and procedures in regard to cleaning and maintaining public conveniences and amenities.

Assessment Conditions

Skills must be demonstrated in the workplace or in a simulated environment that is as industry realistic as possible. In a simulated environment, it is essential that assessment is conducted:

- using suitable facilities, equipment and resources, including:
 - an environment that has public conveniences with lavatories and basins
 - cleaning consumables, cleaning supplies and equipment
 - personal protective equipment
- under industry conditions where there is:
 - integration of tasks with possible interruptions to work typical of the job role
 - speed and timing requirements that reflect commercial operating conditions
 - interaction with supervisor

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

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