



Australian Government

SIFCBGM002 Maintain property and structures

Release: 1

SIFCBGM002 Maintain property and structures

Modification History

Not applicable.

Application

This unit describes the performance outcomes, skills and knowledge required to undertake basic maintenance of properties and structures where the specialist skills of another trade are not warranted or available. It applies to general grounds maintenance staff whose work involves working under routine supervision and in some cases, responsibility for supervision and coordination within a team may be required. All work is carried out according to work health and safety, relevant legislation and workplace policies and procedures.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Competency Field

Building and Grounds Maintenance

Unit Sector

Cemetery and Crematoria

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1. Prepare for maintenance.

2. Perform routine maintenance to properties and structures.

3. Collect and dispose of waste or

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

1.1 Liaise with supervisor or team member to identify and confirm work requirements.

1.2 Select and use tools according to work requirements.

1.3 Select and use personal protective equipment according to work requirements.

2.1 Check property for minor maintenance requirements and undertake minor repairs.

2.2 Identify damage to structures and structural finishes and repair according to supervisor instructions.

3.1 Identify and select waste collection and cleaning

recyclable material.

equipment.

3.2 Collect waste and recyclable material.

3.3 Identify hazardous waste and take corrective action.

3.4 Clean waste receptacles and surrounds.

3.5 Transport waste to disposal point.

3.6 Identify and sort recyclables.

3.7 Dispose of non-reusable waste.

3.8 Re-use recyclable materials according to workplace policies and procedures.

4. Finalise maintenance duties.

4.1 Report information about hazards, incidents or accidents.

4.2 Clean and store equipment according to manufacturer guidelines.

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

SIFBGM002A Maintain property and structures.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c2c3131e-4418-4aa3-8ff1-a855c95f7fd6>

Assessment Requirements for SIFCBGM002 Maintain property and structures

Modification History

Not applicable.

Performance Evidence

Evidence of the ability to:

- select, prepare, use, maintain and clean the required tools and equipment according to supervisor instructions, workplace policies and procedures, and manufacturer guidelines
- maintain and repair property and structural finishes
- collect and dispose of all types of waste
- use safe handling techniques for tools and equipment.

Evidence of performance of maintaining property and structures on two or more occasions is required to demonstrate consistency of performance and ability to respond to different situations.

Knowledge Evidence

Demonstrated knowledge of:

- cemetery property and structures:
 - fences
 - drains
 - waterways
 - roads
 - car parks
 - vegetation
 - windbreaks
 - paths
 - buildings
 - landscape features
 - sheds
 - benches
 - shelters
- types of structural finishes, including:
 - paint
 - stains
 - cladding, such as:

- corrugated iron
- shade cloth
- plastic
- cement sheeting.
- different types of waste and recyclable materials and associated disposal techniques
- federal, state or territory, and local government legislation and regulations that impact on maintaining property structures
- tools and equipment used in maintaining property structures, including cleaning and personal protective equipment
- waste and recyclable material and range of waste receptacles and disposal points
- environmental impacts in relation to maintaining property structures and minimal impact practices to reduce these, especially those that relate to resource, water and energy use
- correct and environmentally sound disposal methods for all types of waste and in particular for hazardous substance, including materials and equipment containing blood and body fluid, contaminated garments and dressings, sharps, etc
- workplace policies and procedures regarding maintaining property and structures.

Assessment Conditions

Skills must be demonstrated in the workplace or in a simulated environment that is as industry realistic as possible. In a simulated environment, it is essential that assessment is conducted:

- using suitable facilities, equipment and resources, including:
 - an environment that allows for application of minor maintenance works and identification, collection and disposal of hazardous and general waste
 - maintenance tools and equipment, including personal protective equipment and waste disposal points
- under industry conditions where there is:
 - integration of tasks with possible interruptions to work typical of the job role
 - speed and timing requirements that reflect commercial operating conditions
 - interaction with supervisor and team members

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c2c3131e-4418-4aa3-8ff1-a855c95f7fd6>