



Australian Government

SIF20113 Certificate II in Funeral Operations

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Modification History

Release	Comments
6	All superseded imported units have been replaced with the most current unit.
5	Supersedes and is equivalent to SIF20113 Certificate II in Funeral Operations release 4. Minor change to update First Aid units of competency.
4	<p>SIF20113 Certificate II in Funeral Operations supersedes and equivalent to Release 3. SIF20113 Certificate II in Funeral Operations</p> <p>Modifications include removal of unused units of competency in response to Skills Reform Ministerial Statement – 9 October 2020.</p> <p>Elective units removed:</p> <ul style="list-style-type: none"> • SIFCBCR001 Bury coffins and caskets • SIFFFNL001 Assist with the conduct of funerals • SIFFFNL002 Transfer deceased persons • SIFXVHC001 Drive funeral vehicles
3	<p>SIF20113 Certificate II in Funeral Operations supersedes and is equivalent to Release 2. SIF20113 Certificate II in Funeral Operations</p> <p>Imported units from the following training packages updated:</p> <ul style="list-style-type: none"> • BSB Business Services • HLT Health
2	<p>SIF20113 Certificate II in Funeral Operations supersedes and is equivalent to Release 1. SIF20113 Certificate II in Funeral Operations</p> <p>Editorial corrections addressing upload errors in:</p> <ul style="list-style-type: none"> • Qualification Description • Packaging Rules • Qualification Mapping Information

1	This qualification was first released in SIF Funeral Services Release 1.0.

Qualification Description

This qualification reflects the role of individuals who undertake routine work in a range of operations that generally lead to pathways within the funeral services industry. These roles are generally performed working under supervision, with limited autonomy and judgement to complete routine but variable tasks in collaboration with others. Knowledge and application of funeral services industry protocols is required when dealing with the bereaved.

These individuals may work in:

- funeral homes, assisting the funeral director in transferring deceased remains; preparing, driving and maintaining funeral vehicles; and assisting in the conduct of funerals
- funeral home mortuaries, providing administration and operational support, which may include contact with deceased remains
- cemeteries assisting with the maintenance of grounds and structures, or assisting with digging graves or assisting with transferring and burying coffins and caskets.

Licensing/Regulatory Information

No licensing, legislative or certification requirements apply to this qualification at the time of publication.

Entry Requirements

This qualification has no entry requirements.

Packaging Rules

12 units must be completed:

- **3 core units**
- **9 elective units** consisting of:
 - a maximum of 2 units from Group A: Work Health and Safety
 - a minimum of 4 elective units must be selected from the General elective units listed below

- a maximum of 4 elective units, first packaged at AQF level 2 or 3, may be selected from elsewhere in SIF Funeral Services Training Package or any other current Training Package or accredited course. Refer to the AQF packaging of Funeral Services units in the Companion Volume Implementation Guide.

In all cases, selection of electives must be guided by the job outcome, local industry requirements and the characteristics of this qualification (as per the AQF descriptors).

Core units	
SIFXCSS001	Provide service to clients
SIFXIND002	Work effectively in the funeral services industry
SIFXIND003	Deal with grief responses
Elective units	
<i>Group A: Work Health and Safety</i>	
SIFCWHS001	Identify hazards and assess risks in a cemetery or crematorium
SIFEWHS001	Follow mortuary work health and safety procedures
SIFXWHS001	Follow work health and safety procedures
SIFXWHS002	Follow infection and contamination control procedures
<i>General elective units</i>	
<i>Building and Grounds Maintenance</i>	
AHCPGD207	Plant trees and shrubs
AHCPGD209	Prune shrubs and small trees
AHCPMG202	Treat plant pests, diseases and disorders
SIFCBGM001	Provide general grounds care
SIFCBGM002	Maintain property and structures
<i>Burial and Cremation Operations</i>	
SIFBCR002	Backfill and make good graves

SIFBCR003	Dig graves manually
<i>Business Administration</i>	
BSBINS201	Process and maintain workplace information
BSBTEC201	Use business software applications
<i>Funeral Operations</i>	
SIFFNL003	Transfer coffins and caskets
<i>Mortuary Work and Embalming</i>	
SIFEMWK001	Encoffin deceased persons
SIFEMWK002	Clean and sterilise mortuary items and equipment
<i>Sustainability</i>	
BSBSUS211	Participate in sustainable work practices
<i>Vehicles</i>	
SIFXVHC002	Inspect and maintain vehicles and equipment
<i>Work Health and Safety</i>	
HLTAID011	Provide first aid

Pre-requisite Requirements

Unit of competency	Prerequisite requirement
SIFBCR003 Dig graves manually	SIFCWS001 Identify hazards and assess risks in a cemetery or crematorium

Qualification Mapping Information

Current Code and Title	Previous Code and Title	Comments	Equivalence
SIF20113 Certificate II in Funeral Operations	SIF20108 Certificate II in Funeral Operations	Revised qualification provides greater flexibility to reflect other job outcomes for the funeral services industry at the AQF 2 level. Changes to packaging rules include the removal of specialisations and greater choice of imported units from other training packages and accredited courses. The total number of units required to complete this qualification remains at 12. The number of core units has decreased from 5 to 3. The number of elective units has increase from 7 to 9. R6 All superseded imported units have been replaced with the most current unit.	Equivalent

Links

Companion volumes, including implementation guides, are found in TGA - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c2c3131e-4418-4aa3-8ff1-a855c95f7fd6>