



Australian Government

SHBBNLS011 Use electric file equipment for nail services

Release: 1

SHBBNLS011 Use electric file equipment for nail services

Modification History

Supersedes and is not equivalent to SHBBNLS005 Use electric file equipment for nail services.

Application

This unit describes the performance outcomes, skills and knowledge required to use electric file equipment in conjunction with artificial nail applications.

It requires the ability to consult with clients, select from a range of bits and use electric file equipment to prepare for or modify an artificial nail application. The electric file nail service can be an individual service or form part of a series of services.

This unit applies to nail technicians, beauticians and beauty therapist in beauty and nail salons. In this environment they interpret observations and information following known routines in order to safely use electric nail files.

The skills in this unit must be applied in accordance with Commonwealth and State or Territory legislation, Australian standards and industry codes of practice.

No occupational licensing, certification or specific legislative requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Competency Field

Nail Services

Unit Sector

Beauty

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

1. Establish client priorities.
 - 1.1. Access and review client treatment plan if available.
 - 1.2. Discuss electric nail service requirements with client.
 - 1.3. Identify contraindications to nail file services, and refer client to appropriate professional as required.
 - 1.4. Identify conditions and client characteristics relevant to nail file services and discuss treatment and product effects with client.
 - 1.5. Design treatment plan, confirm with client and record.
2. Prepare for electric nail filing.
 - 2.1. Prepare treatment area and equipment according to organisational procedures.
 - 2.2. Present self, according to organisational policy.
 - 2.3. Select products and equipment and personal protective equipment.
 - 2.4. Maintain posture to minimise fatigue and risk of injury during treatment.
 - 2.5. Use energy, water and other resources efficiently during preparation and subsequent treatment process.
 - 2.6. Comply with health and hygiene regulations and requirements.
3. Use electric file equipment.
 - 3.1. Sanitise and prepare client nails for service.
 - 3.2. Complete electric file service according to manufacturer instructions and safety data sheets at appropriate stages in nail service.
 - 3.3. Modify technique for use of electric nail file according to client needs and treatment plan.
4. Review service.
 - 4.1. Seek client feedback, revise and record treatment plan.
 - 4.2. Recommend home care, products and future services.
 - 4.3. Update treatment plan and rebook client as required.
5. Clean service area.
 - 5.1. Remove used towels and clean surfaces and equipment according to organisational policies and procedures.
 - 5.2. Clean and disinfect electrical file equipment.
 - 5.3. Restock equipment and products in preparation for next treatment.
 - 5.4. Dispose of general waste to minimise negative environmental impacts according to organisational policies and procedures.

Foundation Skills

Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed here, along with a brief context statement.

SKILLS	DESCRIPTION
Reading skills to:	interpret and follow manufacturer instructions and safety data sheets for safe use of cleaning and nail products and electric nail file equipment.
Oral communication skills to:	use effective questioning and active listening techniques to consult with client, confirm requirements and monitor service outcomes.
Numeracy skills to:	calculate product quantities, time and price.
Technology skills to:	- use electric file nail equipment with a range of bits - use client software to update client notes, rebook client for future treatment, record stock data and product purchases.

Unit Mapping Information

Supersedes and is not equivalent to SHBBNLS005 Use electric file equipment for nail services.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=255d312b-db07-48f2-b6d6-1b0b06c42898>

Assessment Requirements for SHBBNLS011 Use electric file equipment for nail services

Modification History

Supersedes and is not equivalent to SHBBNLS005 Use electric file equipment for nail services.

Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and:

- provide a total of six nail services using an electric nail file for clients requiring one or more of the following services:
 - preparation for French backfills
 - preparation for infill or refills
 - shortening and reshaping nails
 - refining enhancement surface
- design and record treatment plan for each client specifying details of:
 - adverse reactions
 - after-care advice
 - areas requiring special treatment
 - client feedback
 - contraindications
 - design
 - nails analysis
 - tools and equipment
- adjust electric file equipment operating range:
 - hand piece:
 - position
 - pressure
 - range of bits and burs
 - speed
- demonstrate safe use of electricity when operating electric file.

Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

- state or territory and local health and hygiene regulations and requirements relevant to nail services

- organisational policies and procedures relevant to nail services:
 - client record management
 - dust extraction
 - equipment use and maintenance
 - incident reporting
 - linen use and laundry procedures
 - methods of venting air
 - personal hygiene and presentation
 - presentation of treatment area
 - safe use of chemicals
 - use of personal protective equipment for client and operator:
 - dust masks
 - gloves
 - goggles
 - waste disposal
 - work health and safety
- scope of practice as it applies to nail services:
 - when to refer clients to other practitioners
 - importance of not stating a diagnosis of a contraindication
- appearance and gross anatomy of skin and nails
- growth, shape, and functions of nails
- contraindications which prevent treatment or require referral to health practitioners and relationship to electric file services:
 - allergic reactions
 - bacterial, fungal, parasitic and viral infections
 - bruising or swelling around nail
 - contraindications of products used in combination or with other services
 - damaged natural nails
 - non-normal skin around nail
- appearance of skin and nail disorders, and relationship to electric file services
- adverse effects to electrical nail file service
- electric file equipment characteristics and use:
 - variable speed electric file
 - burs or bits:
 - diamond
 - carbide
 - sanding bands and mandrel
- various styles of chuck, revs per minute (RPM), range or speed versus variable speed
- effect of RPM and torque, and their relationship to clients treatment plan
- electric file maintenance, cleaning and care

- structural and aesthetic requirements for artificial nails
- effects, advantages and disadvantages of using electrical equipment
- safety aspects of electric file use:
 - on client nails so there is no damage to nail plate
 - operation and maintenance of electrical equipment
- safe and environmentally effective methods of venting nail chemical fumes
- safety data sheets requirements, location and use in salon
- sustainable operating procedures for the conservation of product, water and power
- aftercare advice, products and future service to maintain nail care.

Assessment Conditions

Skills must be demonstrated in a nail services environment; this can be:

- a beauty industry workplace or
- a simulated beauty workplace set up for the purpose of skills assessment, that provides services to paying members of the public.

Assessment must ensure access to:

- paying clients with different nail service needs, who have the expectation that the services provided reflect those of a commercial business
- hand washing facilities:
 - basin
 - hot and cold running water
 - liquid soap
 - single use towels or hand dryer
- relevant workplace documentation:
 - blank client records
 - organisational policies and procedures relevant to nail services
 - manufacturer instructions and safety data sheets.

Assessment must ensure use of:

- cleaning and disinfection products and equipment
- client chairs
- electric file designed for nail services with bits and burs
- dust and vapour extraction unit
- hand and nail sanitiser
- manicure table with table lamp and mats
- operator chairs
- personal protective equipment:
 - disposable gloves
 - face masks
 - safety glasses

- treatment towels, cotton or disposable.

Assessment activities that allow the individual to:

- complete advanced nail treatments using electric nail file within commercially realistic speed, timing and productivity
- demonstrate competency in an environment reflective of real work situations
- manage tasks and contingencies in the context of the job role.

Assessors must satisfy the Standards for Registered Training Organisations' requirements for assessors and:

- hold a qualification as a nail technician or beauty therapist
- have worked as a nail technician or beauty therapist for at least three years where they have applied the skills and knowledge of the unit of competency.

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