



Australian Government

SFLDEC001 Maintain floristry tools and equipment

Release: 1

SFLDEC001 Maintain floristry tools and equipment

Modification History

Not applicable.

Application

This unit describes the performance outcomes, skills and knowledge required to complete and document regular maintenance activities for floristry tools and equipment. It requires the ability to maintain the cleanliness of tools and equipment, identify maintenance and repair requirements, complete basic non-specialist repairs and appropriately store items. Complex repairs would be referred to specialist service technicians.

This unit applies to all floristry industry businesses including retail floristry shops, studio or online businesses and those that specialise in corporate or special events. It applies to florists working at all levels including junior and senior florists, studio florists and floral designers.

No occupational licensing, certification or specific legislative requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil.

Competency Field

Design and Construction

Unit Sector

Floristry

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1. Clean tools and equipment.

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1 Maintain cleanliness of floristry tools and equipment to avoid corrosion and deterioration.
- 1.2 Remove residual flower and plant materials from tools and equipment using appropriate cleaning agents.
- 1.3 Clean, sterilise or disinfect tools before and after use to avoid spoilage of flower and plant materials.

- 1.4 Use energy and water resources efficiently and safely dispose of waste to reduce negative environmental impacts.
2. Identify maintenance requirements for tools and equipment.
 - 2.1. Check cutting tools regularly for bluntness.
 - 2.2. Check all electrical equipment regularly for loose wires.
 - 2.3. Recognise and report unsafe or faulty equipment or rectify according to level of individual responsibility.
 - 2.4. Write and attach labels to faulty equipment according to organisational procedures.
3. Maintain tools.
 - 3.1. Complete work periodically to restore equipment to optimum working condition.
 - 3.2. Use equipment safety guards and personal protective equipment when maintaining tools and equipment.
 - 3.3. Complete minor and non-specialist repairs to tools and equipment according to manufacturer instructions.
 - 3.4. Check tools and equipment regularly and replace consumable items.
 - 3.5. Refer complex repairs to technical specialists in consultation with relevant personnel.
 - 3.6. Organise technical specialists to complete scheduled maintenance.
 - 3.7. Complete maintenance documents.
4. Store tools and equipment.
 - 4.1. Choose and prepare correct conditions and store tools and equipment in appropriate location.
 - 4.2. Use safe manual handling techniques to avoid injury when moving and storing tools and equipment.

Foundation Skills

Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed below:

Skill:	Description:
Numeracy skills to:	- complete basic calculations involving ratios to dilute cleaning products - identify tension measurements of tools.

- Planning and organising skills to:
- schedule time into day-to-day activities to complete maintenance activities as part of a logical and time-efficient work flow.
- Self-management skills to:
- take responsibility for the regular identification of maintenance requirements for floristry tools and equipment.

Unit Mapping Information

SFLDEC303A Maintain floristry tools and equipment

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1fbe7a66-4c60-4b1c-8616-a3e693d9d8b9>

Assessment Requirements for SFLDEC001 Maintain floristry tools and equipment

Modification History

Not applicable.

Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and:

- clean and perform basic non-specialist maintenance techniques for a commercial range of floristry tools used for the preparation, construction and maintenance of floristry products
- complete each of the following minor, non-specialist reports on at least one occasion:
 - oiling equipment
 - sharpening of cutting tools.

Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

- key features of floristry tools:
 - cutting tools:
 - knives
 - rose de-thorners
 - scissors
 - secateurs
 - glue guns
 - pliers
 - wire cutters
- for each type of tool, where applicable:
 - general repair or maintenance requirements
 - cleaning techniques
 - correct environmental storage conditions
- common types of cleaning, sterilising, disinfecting and conditioning products:
 - use on different tools and equipment
 - safe practices for using and storing
 - environmentally sound disposal methods for hazardous waste
- safe manual handling techniques for moving and storing floristry equipment; those for bending, lifting and carrying heavy equipment
- types and correct use of personal protection equipment for maintaining floristry equipment

- floristry industry and organisational procedures for:
 - safe and secure storage of tools and equipment
 - work health and safety practices for maintaining equipment
- a range of formats for, inclusions and uses of maintenance documents as appropriate to the commercial floristry environment
- potential environmental impacts of maintaining tools and equipment and practices for reducing water and energy use.

Assessment Conditions

Skills must be demonstrated in a floristry design, preparation and product construction environment with storage facilities for tools and equipment. This can be:

- an industry workplace
- a simulated industry environment operated within a training organisation.

Assessment must ensure use of:

- a commercial range of floristry tools and equipment:
 - cutting tools:
 - knives
 - rose de-thorners
 - scissors
 - secateurs
 - glue guns
 - pliers
 - wire cutters
- cleaning, sterilisation, disinfection and conditioning products for tools and equipment
- containers to mix cleaning products
- personal protective equipment for maintaining floristry equipment
- manufacturer cleaning, repair and maintenance instructions
- maintenance documents as appropriate to the commercial floristry environment
- organisational procedures for the maintenance of tools and equipment.

Assessors must satisfy the Standards for Registered Training Organisation's requirements for assessors, and:

- hold a qualification or Statement of Attainment in Floristry which includes this unit of competency or equivalent; and
- have worked as a florist in the industry for at least three years where they have applied this unit of competency or equivalent.

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