



Australian Government

RIIWHS203D Maintain amenities

Release: 4

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Modification History

Release	Comments
1	This unit replaces RIIOHS203A Maintain amenities.
2	Formatting corrections.
3	Inserted Application information.
4	Required frequency and volume of evidence amended in Performance evidence. Substantial amendments made in Assessment Conditions field, including: references to Industry Sectors, assessor and subject matter expert experience requirements, how assessment should be conducted and what it should confirm.

Application

This unit describes a participant's skills and knowledge required to maintain amenities in the Resources and Infrastructure Industries.

This unit is applicable for those working in operational roles.

Licensing, legislative, regulatory and certification requirements that apply to this unit can vary between states, territories, and Industry sectors. Relevant information must be sourced prior to application of the unit.

Note: The terms Occupational Health and Safety (OHS) and Work Health and Safety (WHS) are equivalent and generally either can be used in the workplace. In jurisdictions where the National Model WHS Legislation has not been implemented RTOs are advised to contextualise the unit of competency by referring to the existing State/Territory OHS legislative requirements.

Elements and Performance Criteria

1 Plan and prepare for work	1.1 Access, interpret and apply amenities documentation and ensure the work activity is compliant 1.2 Obtain, interpret, clarify and confirm work requirements before proceeding 1.3 Obtain and prepare materials and resources
2 Provide amenities services	2.1 Establish and monitor a safe work environment 2.2 Administer service contracts

	2.3	Clean and maintain amenities
	2.4	Maintain amenities equipment and cleaning accessories
	2.5	Maintain security of amenities, equipment and accessories correctly
	2.6	Dispose of hazardous and environmentally sensitive materials
	2.7	Maintain written records for amenities cleaning problems, materials and cleaning resource usage

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit. Further information is available in the Resources and Infrastructure Industry Training Package Companion Volume.

Unit Mapping Information

RIIOHS203A Maintaining amenities

Links

Companion Volume implementation guides are found in VETNet - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=88a61002-9a21-4386-aaf8-69c76e675272>

Assessment Requirements for RIIWHS203D Maintain amenities

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Performance Evidence

Evidence is required to be collected that demonstrates a candidate's competency in this unit. Evidence must be relevant to the roles within this sector's work operations and satisfy all of the requirements of the performance criteria of this unit and include evidence that the candidate:

- locates and applies relevant documentation, policies and procedures
- demonstrates completion of maintaining amenities that safely, effectively and efficiently meets all of the required outcomes on more than one (1) occasion including:
 - planning maintenance and servicing schedules
 - accesses, interpreting, applying technical information for using cleaning equipment and resources
 - selecting wearing and caring for personal protective equipment
 - using cleaning equipment, resources and cleaning tools to appropriately clean and maintain amenities
 - correctly disposing of environmentally sensitive materials and waste
 - maintaining and performing minor repairs on cleaning equipment
 - maintaining written amenities maintenance records

Knowledge Evidence

The candidate must demonstrate knowledge of maintaining amenities through:

- adhering to site policy, procedure and licensing requirements for amenities maintenance
- complying with worksite operating procedures

- locating and applying worksite site chemical substance information system
- determining amenities equipment characteristics, uses and limitations
- complying with manufacturer and site equipment maintenance systems
- stock control procedures related to the amenities operations

Assessment Conditions

- An assessor of this unit must satisfy the requirements of the NVR/AQTF or their successors; and Industry regulations for certification and licensing; and,
- this unit is best assessed in the context of this sector's work environment;
- where personal safety or environmental damage are limiting factors, assessment may occur in a simulated environment provided it is realistic and sufficiently rigorous to cover all aspects of this sector's workplace performance, including environment, task skills, task management skills, contingency management skills and job role environment skills; and,
- this unit must be assessed in compliance with relevant legislation/regulation and using policies, procedures, processes and operational manuals directly related to the industry sector for which it is being assessed; and,
- assessment may be conducted in conjunction with the assessment of other Units of Competency; and,
- assessment must confirm consistent performance can be applied in a range of relevant workplace circumstances; and,
- assessors must demonstrate the performance evidence, and knowledge evidence as outlined in this Unit of Competency, and through the minimum years of current* work experience specified below in an Industry sector relevant to the outcomes of the unit; or,
- where the assessor does not meet experience requirements a co-assessment or partnership arrangement must exist between the qualified assessor and an Industry subject matter expert. The Industry subject matter expert should hold the unit being assessed (or an equivalent unit) and/or demonstrate equivalence of skills and knowledge at the unit level. An Industry technical expert must also demonstrate skills and knowledge from the minimum years of current work experience specified below in the Industry sector, including time spent in roles related to the unit being assessed; and,
- assessor and Industry subject matter expert requirements differ depending on the Australian Qualifications Framework Level (AQF) of the qualification being assessed and/or Industry Sector as follows:

Industry sector	AQF** Level	Required assessor or Industry subject matter expert experience
Drilling, Metalliferous Mining, Coal Mining, Extractive (Quarrying) and Civil Construction	1	1 Year
	2	2 Years
Drilling, Coal Mining and Extractive (Quarrying)	3-6	3 Years
Metalliferous Mining and Civil	3-6	5 Years

Construction		
Other sectors	Where this Unit is being assessed outside of the Resources and Infrastructure Sectors assessor and/or Industry subject matter expert experience should be in-line with industry standards for the sector in which it is being assessed and where no Industry standard is specified should comply with any relevant regulation.	

*Assessors can demonstrate current work experience through employment within Industry in a role relevant to the outcomes of the Unit; or, for external assessors this can be demonstrated through exposure to Industry by conducting frequent site assessments across various locations.

**Where a unit is being delivered outside of a Qualification the first numeric character in the Unit code should be considered to indicate the AQF level

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