



**Australian Government**

# **RIIMPO315E Conduct tractor operations**

**Release: 1**

# RIIMPO315E Conduct tractor operations

## Modification History

| Release   | Comments                                                                                                 |
|-----------|----------------------------------------------------------------------------------------------------------|
| Release 1 | This version first released with RII Resources and Infrastructure Industry Training Package Version 3.0. |

## Application

This unit describes the skills and knowledge required to operate tractors and use attachments.

This unit applies to those working in site- based roles.

Licensing, legislative, regulatory and certification requirements that apply to this unit can vary between states, territories, and industry sectors, and must be sourced from state jurisdictions prior to applying this unit.

## Unit Sector

Civil infrastructure

## Elements and Performance Criteria

| ELEMENT                                          | PERFORMANCE CRITERIA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|--------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <i>Elements describe the essential outcomes.</i> | <i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 1. Plan and prepare for tractor operations       | <ul style="list-style-type: none"><li>1.1 Access, interpret and apply tractor operations documentation</li><li>1.2 Obtain, interpret, clarify and confirm work instructions</li><li>1.3 Identify hazards and environmental issues, assess the risks and implement control measures in line with workplace policies</li><li>1.4 Select and wear personal protective equipment required for work activities</li><li>1.5 Identify, obtain and implement traffic management signage requirements according to standard operating procedures and safe work practices</li><li>1.6 Select required tractor equipment and/or attachments for work activities</li><li>1.7 Obtain and interpret emergency procedures for tractors, and be</li></ul> |

| ELEMENT                                                                            | PERFORMANCE CRITERIA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <i>Elements describe the essential outcomes.</i>                                   | <i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|                                                                                    | <p>prepared for fires, accidents and emergencies</p> <p>1.8 Coordinate and communicate planned activities with others at the site prior to commencement of work activity</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 2. Operate tractor in line with established requirements to complete work activity | <p>2.1 Carry out prestart and start-up checks in line with workplace procedures</p> <p>2.2 Identify faults or defects and rectify or report within scope of own responsibility and according to workplace procedures</p> <p>2.3 Drive and operate tractor using techniques suited to equipment capabilities, site and work conditions, and according to workplace procedures</p> <p>2.4 Monitor and manage equipment performance using indicators and alarms</p> <p>2.5 Monitor hazards and risks during operations, and ensure safety of self, other personnel, plant and equipment</p> <p>2.6 Park up, shut down, secure and carry out post operational inspection of equipment in line with workplace procedures</p> |
| 3. Select, remove, fit and use attachments for a tractor                           | <p>3.1 Select attachment for the task</p> <p>3.2 Fit attachment in line with workplace procedures</p> <p>3.3 Test attachment to ensure correct fitting and operation</p> <p>3.4 Use attachment within design limits and in accordance with workplace procedures</p> <p>3.5 Remove, clean and store attachments in designated location in line with workplace procedures</p>                                                                                                                                                                                                                                                                                                                                             |
| 4. Relocate tractor                                                                | <p>4.1 Prepare tractor for relocation</p> <p>4.2 Move tractor safely between worksites, observing relevant codes and traffic management requirement</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 5. Conduct housekeeping activities                                                 | <p>5.1 Clear work area and dispose or recycle materials according to workplace procedures</p> <p>5.2 Manage and/or report hazards to maintain a safe working environment</p> <p>5.3 Complete and file or distribute documentation in a manner that complies with workplace practices</p>                                                                                                                                                                                                                                                                                                                                                                                                                                |

## Foundation Skills

*This section describes those language, literacy, numeracy and employment skills that are essential to performance.*

| Skill    | Description                                                                                                                                                 |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Reading  | <ul style="list-style-type: none"><li>Identifies and interprets information from workplace procedures, documentation, legislation and regulations</li></ul> |
| Numeracy | <ul style="list-style-type: none"><li>Uses equipment operating capacity schedule to confirm safe weight load limits</li></ul>                               |

## Unit Mapping Information

| Code and title current version                       | Code and title previous version                      | Comments                                                            | Equivalence status |
|------------------------------------------------------|------------------------------------------------------|---------------------------------------------------------------------|--------------------|
| RIIMPO315E<br>Conduct tractor operations (Release 1) | RIIMPO315D<br>Conduct tractor operations (Release 3) | Minor updates to reflect changes to operator maintenance activities | Equivalent unit    |

## Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=88a61002-9a21-4386-aaf8-69c76e675272>

# Assessment Requirements for RIIMPO315E Conduct tractor operations

## Modification History

| Release   | Comments                                                                                                 |
|-----------|----------------------------------------------------------------------------------------------------------|
| Release 1 | This version first released with RII Resources and Infrastructure Industry Training Package Version 3.0. |

## Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements and performance criteria of this unit.

The candidate must demonstrate completion of tractor operations that safely, effectively and efficiently follows workplace procedures to carry out work activity on at least two occasions, and include:

- conducting prestart checks prior to commencing operations and shutdown procedures on completion of operations
- driving and operating the equipment, and adjusting techniques to site conditions
- completing a variety of tractor operations during the two occasions, selected from the following:
  - post hole digging
  - spraying of herbicides/fertilisers
  - mowing/slashing
  - lifting
  - sweeping
  - blade based functions
- fitting, using and removing at least two different attachments (i.e. minimum of one attachment per occasion), which must be certified and approved in line with workplace procedures and could include, but are not limited to, the following:
  - a front blade
  - forklift
  - slasher
  - mower
  - auger
  - drag broom
  - power broom
  - loading platform
  - rotary hoe

- concrete mixer
- spraying equipment
- disc plough
- parking and securing equipment

In the course of the above the candidate must also:

- locate and apply relevant documentation, policies and procedures
- select and wear personal protective equipment required for work activities
- carry out vehicle refuelling requirements and procedures where applicable
- apply safe work practices, identifying and reporting all potential hazards, risks and environmental issues
- apply problem solving and troubleshooting techniques
- monitor and manage equipment performance using indicators and alarms
- identify common equipment faults
- apply tractor and attachment operating techniques
- clean and store attachments
- manage changes in the loads centre of gravity during transportation
- select and use the required tools and equipment
- use a range of communication techniques and equipment essential to the safe completion of work activity, including hand, audible and other signals
- meet written and verbal reporting requirements and procedures associated with equipment operations
- organise work activities to meet all task requirements

## Knowledge Evidence

The candidate must be able to demonstrate knowledge to complete the tasks outlined in the elements and performance criteria of this unit. This includes:

Key policies and procedures, legislation and established requirements for tractor operations, including those relating to:

- isolation requirements
- fires, accidents and emergencies
- work health and safety, including signs of operator fatigue and how it should be managed
- civil construction terminology
- traffic control responsibilities and authorities
- project quality requirements
- apply operational, maintenance and basic diagnostics
- personal protective equipment
- recyclable materials
- housekeeping activities

Key factors affecting work activities described in performance evidence above, including:

- equipment processes, technical capability and limitations

- drawings and sketches
- ground conditions
- 

## Assessment Conditions

Mandatory conditions for assessment of this unit are stipulated below. The assessment must:

- include access to:
  - a tractor
  - attachments
  - personal protective equipment
- be conducted in a safe environment; and,
- be assessed in context of this sector's work environment; and,
- be assessed in compliance with relevant legislation/regulation and using policies, procedures, processes and operational manuals directly related to the industry sector for which it is being assessed; and,
- confirm consistent performance can be applied in a range of relevant workplace circumstances

Where personal safety or environmental damage are limiting factors, assessment may occur in a simulated work environment\* provided it is realistic and sufficiently rigorous to cover all aspects of this sector's workplace performance, including environment, task skills, task management skills, contingency management skills and job role environment skills.

### Assessor requirements

Assessors must be able to clearly demonstrate current and relevant industry knowledge and experience to satisfy the mandatory competency standards as set out in the Standards for Registered Training Organisations (RTOs) 2015/AQTF mandatory requirements for assessors current at the time of assessment and any relevant licensing and certification requirements. This includes:

- vocational competencies at least to the level being delivered and assessed
- current industry skills directly relevant to the training and assessment being provided
- current knowledge and skills in vocational training and learning that informs their training and assessment
- formal relevant qualifications in training and assessment
- having knowledge of and/or experience using the latest techniques and processes
- possessing a high level of RII training product knowledge
- having an understanding and knowledge of legislations and regulations relevant to the industry and to employment and workplaces
- demonstrating the performance evidence, and knowledge evidence as outlined in this Unit of Competency, and
- the minimum years of current\*\* work experience after competency has been obtained as specified below in an industry sector relevant to the outcomes of the unit.

It is also acceptable for the appropriately qualified assessor to work with an industry expert to conduct assessment together and for the industry expert to be involved in the assessment judgement. The industry expert must hold the relevant vocational competencies and have current industry skills directly relevant to the training and assessment being provided and must work alongside a trainer and/or assessor to conduct the assessment. This means the industry subject matter expert should hold the unit being assessed (or an equivalent unit), and must also demonstrate skills and knowledge from the minimum years of current work experience after competency has been obtained as specified below, including time spent in roles related to the unit being assessed:

| Industry sector                                                                              | AQF indicator level***                                                                                                                                                                                                                                                                                                         | Required assessor or industry subject matter expert experience |
|----------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|
| Drilling, Metalliferous Mining, Coal Mining, Extractive (Quarrying) and Civil Infrastructure | 1                                                                                                                                                                                                                                                                                                                              | 1 Year                                                         |
|                                                                                              | 2                                                                                                                                                                                                                                                                                                                              | 2 Years                                                        |
| Drilling, Coal Mining, Extractive (Quarrying), Metalliferous Mining and Civil Infrastructure | 3-6                                                                                                                                                                                                                                                                                                                            | 3 Years                                                        |
| Other sectors                                                                                | Where this unit is being assessed outside of the resources and infrastructure sectors assessor and/or industry subject matter expert experience should be in-line with industry standards for the sector in which it is being assessed and where no industry standard is specified should comply with any relevant regulation. |                                                                |

\*Guidance on simulated environments has been stipulated in the RII implementation guide located on VETNet.

\*\*Assessors can demonstrate current work experience through employment within industry in a role relevant to the outcomes of the unit; or, for external assessors this can be demonstrated through exposure to industry by conducting a minimum number of site assessments as determined by the relevant industry sector, across various locations.

\*\*\* While a Unit of Competency does not have an AQF level, where a unit is being delivered outside of a qualification the first numeric character in the unit code should be considered as the AQF indicator level for assessment purposes.

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