



Australian Government

Assessment Requirements for RIIHAN201E Operate a forklift

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with RII Resources and Infrastructure Industry Training Package Version 3.0.

Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements and performance criteria of this unit.

The candidate must demonstrate evidence of completion of operating a forklift that safely, effectively and efficiently follows workplace procedures to carry out work activity on at least two occasions. This includes:

- conducting prestart checks prior to commencing operations and shutdown procedures on completion of operations
- manoeuvring and positioning forklift, and adjusting techniques to suit site conditions
- securing, lifting, transferring and placing load
- parking and securing equipment
- selecting, fitting and removing at least two forklift attachments, which must be certified and approved in line with workplace procedures and could include, but is not limited to, the following:
 - tyre handler
 - lifting device
 - slipper forks.

In the course of the above work, the candidate must also:

- locate and apply required documentation, policies and procedures
- select and wear personal protective equipment required for work activities
- maintain awareness of surrounding environment and location of others when operating forklift
- act on or report monitoring system alerts and alarms
- identify common equipment faults
- monitor and anticipate traffic flow and area conditions, and use this to select the most safe and efficient travel route
- complete documentation for work activity
- coordinate work activities with others to complete work instruction.

Knowledge Evidence

The candidate must demonstrate the following knowledge to effectively complete the tasks outlined in the elements and performance criteria of this unit. This includes:

Key policies, procedures and standards for forklift operations described in the performance evidence above, including:

- National Standard for high risk work
- hazard identification and relevant control measure implementation
- personal protective equipment
- environmental requirements
- housekeeping activities

Key site information, including:

- basic geological and survey data

Key features associated with equipment performance, including:

- equipment characteristics, technical capabilities and limitations
- common fault identification and basic diagnostics
- scheduled basic maintenance procedures and activities

Assessment Conditions

Mandatory conditions for assessment of this unit are stipulated below.

The assessment must:

- include access to:
 - a forklift
 - materials to be shifted
 - personal protective equipment required for the activities described in the performance evidence
- be conducted in a safe environment
- be assessed in context of this sector's work environment
- be assessed in compliance with relevant legislation and regulations and using policies, procedures, processes and operational manuals directly related to the industry sector for which it is being assessed
- confirm consistent performance can be applied in a range of relevant workplace circumstances.

Where personal safety or environmental damage are limiting factors, assessment may occur in a simulated work environment* provided it is realistic and sufficiently rigorous to cover all aspects of this sector's workplace performance, including environment, task skills, task management skills, contingency management skills and job role environment skills.

- **Assessor requirements**

Assessors must be able to clearly demonstrate current and relevant industry knowledge and experience to satisfy the mandatory regulatory standards as set out in the Standards for Registered Training Organisations (RTOs) 2015/AQTF mandatory requirements for assessors current at the time of assessment and any relevant licensing and certification requirements. This includes:

- vocational competencies at least to the level being delivered and assessed
- current industry skills directly relevant to the training and assessment being provided
- current knowledge and skills in vocational training and learning that informs their training and assessment
- formal relevant qualifications in training and assessment
- having knowledge of and/or experience using the latest techniques and processes
- possessing a high level of RII training product knowledge
- having an understanding and knowledge of legislation and regulations relevant to the industry and to employment and workplaces
- demonstrating the performance evidence, and knowledge evidence outlined in this unit of competency, and
- the minimum years of current** work experience after competency has been obtained as specified below in an industry sector relevant to the outcomes of the unit.

It is also acceptable for the appropriately qualified assessor to work with an industry expert to conduct assessment together and for the industry expert to be involved in the assessment judgement. The industry expert must hold the relevant vocational competencies and have current industry skills directly relevant to the training and assessment being provided and must work alongside a trainer and/or assessor to conduct the assessment. This means the industry subject matter expert should hold the unit being assessed (or an equivalent unit), and must also demonstrate skills and knowledge from the minimum years of current work experience after competency has been obtained as specified below, including time spent in roles related to the unit being assessed:

Industry sector	AQF indicator level***	Required assessor or industry subject matter expert experience
Drilling, Metalliferous Mining, Coal Mining, Extractive (Quarrying) and Civil Infrastructure	1	1 Year
	2	2 Years
Drilling, Coal Mining, Extractive (Quarrying), Metalliferous Mining and Civil Infrastructure	3-6	3 Years
Other sectors	Where this unit is being assessed outside of the resources and infrastructure sectors assessor and/or industry subject matter expert experience should be in-line with industry standards for the sector in which it is being assessed and where no industry standard is	

	specified should comply with any relevant regulation.
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*Guidance on simulated environments has been stipulated in the RII implementation guide located on VETNet.

**Assessors can demonstrate current work experience through employment within industry in a role relevant to the outcomes of the unit; or, for external assessors this can be demonstrated through exposure to industry by conducting a minimum number of site assessments as determined by the relevant industry sector, across various locations.

*** While a Unit of Competency does not have an AQF level, where a unit is being delivered outside of a qualification the first numeric character in the unit code should be considered as the AQF indicator level for assessment purposes.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=88a61002-9a21-4386-aaf8-69c76e675272>