



Australian Government

RIIBEF605D Resource site plans and objectives

Release: 2

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Modification History

Release	Comment
1	This unit replaces RIIBEF605A Resource site plans and objectives
2	Required frequency and volume of evidence amended in Performance evidence. Substantial amendments made in Assessment Conditions field, including: references to Industry Sectors, assessor and subject matter expert experience requirements, how assessment should be conducted and what it should confirm.

Application

This unit describes a participant's skills and knowledge required to resource site plans and objectives in the Resources and Infrastructure Industries.

This unit is appropriate for those working in management roles.

Licensing, legislative, regulatory and certification requirements that apply to this unit can vary between states, territories, and Industry sectors. Relevant information must be sourced prior to application of the unit.

Unit Sector

Elements and Performance Criteria

1 Review the allocation of resources	1.1 Access, interpret and apply site planning documentation and ensure the work activity is compliant 1.2 Ensure that systems for reviewing the allocation of resources provide accurate, comprehensive and up-to-date information 1.3 Ensure that review criteria includes Industry accepted performance measures for the allocation of resources 1.4 Ensure the review compares the performance of the worksite with others 1.5 Ensure that the review shows how effective the worksite's methods are compared to alternative methods of allocating resources 1.6 Gather, store and use information on the allocation of resources
2 Evaluate proposals	2.1 Ensure that selected expenditure evaluation criteria are

for expenditure	relevant, fair and clear 2.2 Evaluate proposals against the stated criteria within the agreed timescale 2.3 Evaluate proposals for their expected benefits and costs 2.4 Ensure that the accepted proposals clearly show how they support the worksite's objectives, strategies, values and policies 2.5 Highlight weaknesses or inconsistencies in proposals to form a justifiable case for rejection or amendment 2.6 Conduct verbal and written negotiations over proposals in a manner likely to ensure the cooperation, confidence and goodwill of the stakeholders
3 Develop and maintain worksite budgets	3.1 Analyse and interpret financial information for profit/productivity performance 3.2 Access performance and financial systems and processes to assess progress in achieving profit/productivity plans and targets 3.3 Develop, monitor and maintain the annual budget 3.4 Manage systems, procedures and written records associated with documenting resource acquisition and usage
4 Obtain resources for the worksite activities	4.1 Present a case for obtaining resources which is clear, consistent and supported by sound argument 4.2 Pursue realistic alternative courses of action when the resources required are not fully realised 4.3 Ensure that all verbal and written agreements, communications and other activities to obtain resources are consistent with the mission, values and policies

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit. Further information is available in the Resources and Infrastructure Industry Training Package Companion Volume.

Unit Mapping Information

RIIBEF605A Resource site plans and objectives

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=88a61002-9a21-4386-aaf8-69c76e675272>

Assessment Requirements for RIIBEF605D Resource site plans and objectives

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Performance Evidence

Evidence is required to be collected that demonstrates a candidate's competency in this unit. Evidence must be relevant to the roles within this sector's work operations and satisfy all of the requirements of the performance criteria of this unit and include evidence that the candidate:

- locates and applies relevant legislation, documentation, policies and procedures
- implements procedures and techniques for the safe, effective and efficient resourcing of site plans and objectives including:
 - identifying how the different parts of the worksite and its environment fit together
 - identifying viable options and the selection of methods of resourcing site plans and objectives that best meet the required outcomes
 - identifying relevant information and scope of the work required to meet the required outcomes
 - making best use of existing sources of information
 - creating and preparing strategies for influencing others
- works effectively with others to undertake and complete the resourcing of site plans and objectives including:
 - adopt communication styles appropriate to listeners and situations, including selecting an appropriate time and place
 - develop and use contacts to trade information, and obtain support and resources
 - actively encourage the free exchange of information
- demonstrates completion of resource site plans objectives that safely, effectively and efficiently meets all of the required outcomes on more than one (1) occasion including:
 - determining the culture of the worksite and act to work within it or influence it
 - seeking information from multiple sources to evaluate proposals for expenditure

- breaking down processes into tasks and activities and obtain resources to sustain activity
- develop and maintain an annual budget that demonstrate the relationship between goals and actions that meet the strategic aims

Knowledge Evidence

The candidate must demonstrate knowledge of resourcing site plans and objectives through:

- applying legislative, organisation and site requirements and procedures for:
 - financial analysis, planning and management
 - human resource management
 - risk management processes and techniques
 - industrial awards/enterprise agreements
 - Work Health and Safety requirements
- critical path analysis, planning methods and techniques
- advanced communication techniques
- assertive techniques

Assessment Conditions

- An assessor of this unit must satisfy the requirements of the NVR/AQTF or their successors; and Industry regulations for certification and licensing; and,
- this unit must be assessed in the context of this sector's work environment; and,
- this unit must be assessed in compliance with relevant legislation/regulation and using policies, procedures, processes and operational manuals directly related to the industry sector for which it is being assessed; and,
- assessment may be conducted in conjunction with the assessment of other Units of Competency; and,
- assessment must confirm consistent performance can be applied in a range of relevant workplace circumstances; and,
- assessors must demonstrate the performance evidence, and knowledge evidence as outlined in this Unit of Competency, and through the minimum years of current* work experience specified below in an Industry sector relevant to the outcomes of the unit; or,
- where the assessor does not meet experience requirements a co-assessment or partnership arrangement must exist between the qualified assessor and an Industry subject matter expert. The Industry subject matter expert should hold the unit being assessed (or an equivalent unit) and/or demonstrate equivalence of skills and knowledge at the unit level. An Industry technical expert must also demonstrate skills and knowledge from the minimum years of current work experience specified below in the Industry sector, including time spent in roles related to the unit being assessed; and,
- assessor and Industry subject matter expert requirements differ depending on the Australian Qualifications Framework Level (AQF) of the qualification being assessed and/or Industry Sector as follows:

Industry sector	AQF** Level	Required assessor or Industry subject matter expert experience
Drilling, Metalliferous Mining, Coal Mining, Extractive (Quarrying) and Civil Construction	1	1 Year
	2	2 Years
Drilling, Coal Mining and Extractive (Quarrying)	3-6	3 Years
Metalliferous Mining and Civil Construction	3-6	5 Years
Other sectors	Where this Unit is being assessed outside of the Resources and Infrastructure Sectors assessor and/or Industry subject matter expert experience should be in-line with industry standards for the sector in which it is being assessed and where no Industry standard is specified should comply with any relevant regulation.	

*Assessors can demonstrate current work experience through employment within Industry in a role relevant to the outcomes of the Unit; or, for external assessors this can be demonstrated through exposure to Industry by conducting frequent site assessments across various locations.

**Where a unit is being delivered outside of a Qualification the first numeric character in the Unit code should be considered to indicate the AQF level

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