



Australian Government

RIIBEF602D Establish and evaluate operational performance management systems

Release: 3

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Modification History

Release	Comment
1	This unit replaces RIIBEF602A Establish and evaluate operational performance management systems
2	Required frequency and volume of evidence amended in Performance evidence. Substantial amendments made in Assessment Conditions field, including: references to Industry Sectors, assessor and subject matter expert experience requirements, how assessment should be conducted and what it should confirm.
3	Editorial correction of Performance Criteria bullet numbers to element 1. No additional content.

Application

This unit describes a participant's skills and knowledge required to establish and evaluate operational performance management systems in the Resources and Infrastructure Industries.

This unit is appropriate for those working in management roles.

Licensing, legislative, regulatory and certification requirements that apply to this unit can vary between states, territories, and Industry sectors. Relevant information must be sourced prior to application of the unit.

Elements and Performance Criteria

1. Identify and research organisation's needs	1.1 Access, interpret and apply performance management documentation and ensure the work activity is compliant 1.2 Analyse organisation's goals, objectives and strategies to determine the type of research required 1.3 Investigate and analyse operating environments to develop options, strategies and anticipated outcomes 1.4 Prepare research brief stating the objectives and outcomes, and the requirements for presentation of information 1.5 Develop and implement strategies that translate the objectives into the planning process 1.6 Evaluate existing system and equipment suitability
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	1.7 Research, evaluate, select and purchase new equipment 1.8 Analyse and interpret research information to establish options and opportunities
2. Prepare business plans/budgets	2.1 Involve internal and external stakeholders in the planning process, using their contribution effectively and gaining support for the outcomes 2.2 Prepare and present written and numerical business plans/budgets including contingency plans 2.3 Prepare written plans that contain a clear statement of priorities and schedules 2.4 Provide contingency plans in the event that all resources are not secured or the situation changes 2.5 Identify all resources required for plans and strategies and how they will be acquired and utilised 2.6 Develop written implementation plans and schedules incorporating support from all stakeholders
3. Design and implement performance indicators	3.1 Set and agree to performance targets 3.2 Establish and monitor performance targets systems 3.3 Establish and gain agreement on reporting mechanisms 3.4 Ensure that performance evaluation criteria will enable recommendations.
4. Monitor and review performance	4.1 Interpret and analyse all performance information to compare budget/forecast/past performance and actual/current performance 4.2 Prepare and gain agreement on operating budgets with relevant stakeholders 4.3 Establish systems to monitor performance measures using appropriate technology 4.4 Identify variations in performance and take action to rectify out-of-specification results 4.5 Make recommendations regarding future planning within the organisation's continuous improvement processes 4.6 Produce and analyse management reports 4.7 Present operational performance information in accurate, clear and concise manner, appropriate to audience
5. Explain the cause of success or failure in performance	5.1 Base explanations of the cause of performance success or failure on sufficient, reliable evidence 5.2 Explain performance outcomes in an accurate, clear and

	concise manner appropriate to the audience
	5.3 Evaluate, consider and present alternate explanations for performance
	5.4 Incorporate lessons drawn from success or failure in future operational planning and continuous improvement activities

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit. Further information is available in the Resources and Infrastructure Industry Training Package Companion Volume.

Unit Mapping Information

RIIBEF602A Establish and evaluate operational performance management systems

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=88a61002-9a21-4386-aaf8-69c76e675272>