



Australian Government

Department of Education, Employment and Workplace Relations

RGRROP409A Perform duties of greyhound grader

Release: 1

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Modification History

Not Applicable

Unit Descriptor

Unit descriptor

This unit of competency specifies the outcomes required to grade greyhounds for eligibility to compete in races. It requires a consistent approach to compliance with the grading policy in accordance with the rules of racing. The unit includes procedures related to collecting, analysing and organising information to ensure the most ethical means of determining the application of grading protocols.

This unit of competency operates in workplace environments of racing administration, kennels, racecourses and public areas.

Licensing, legislative, regulatory or certification requirements may apply to this unit. Check with your State Principal Racing Authority for current license or registration requirements.

Application of the Unit

Application of the unit

This unit of competency supports racing industry personnel who are required to apply the grading policy to the classification of racing greyhounds for a racing governing body as part of their job role.

Licensing/Regulatory Information

Refer to Unit Descriptor

Pre-Requisites

Prerequisite units

Employability Skills Information

Employability skills This unit contains employability skills.

Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a unit of competency.

Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the required skills and knowledge section and the range statement. Assessment of performance is to be consistent with the evidence guide.

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
Interpret race performance.	1. Performance of greyhounds is analysed. 2. Race result reports are examined.
Rank race performance.	3. Race class structure is used to compare performances. 4. Experience and/or age of runner and incidents within the race are considered when evaluating performance. 5. Box draw , distance of race and track type are considered. 6. Weather conditions are related to race performance.
Grading records are compiled and maintained.	7. Race fields are ranked using authority grading system. 8. Records of performance are prepared and kept up-to-date. 9. Computer-based and hard copy records are maintained. 10. Integrity and ethical principles are employed during application of grading protocols and procedures and other duties. 11. <i>Confidentiality of decisions</i> and records is maintained.

Required Skills and Knowledge

REQUIRED SKILLS AND KNOWLEDGE

This section describes the skills and knowledge required for this unit.

Required skills

- accurate computer skills, including:
 - data entry
 - spreadsheet
 - word processing
- applying OHS and environmental work procedures
- communicating with stewards, racing officials, licensed and registered personnel and others using assertive communication techniques to:
 - deal with disgruntled racing participants
 - gather, interpret and relay information relating to greyhound grading requirements
 - respond to a formal complaint
 - respond to trainers or owners disputing the classification used by graders

REQUIRED SKILLS AND KNOWLEDGE

- completing duties in accordance with safe operating procedures and nominated time frame
- complying with organisational policies and procedures
- consulting concisely and effectively with customers, colleagues and team members
- evaluating advantages or disadvantages of a variety of potential solutions to resolve problems
- interpreting racing jargon, including classes and distances of greyhound races
- making effective decisions based on grading policies, current performance and industry guidelines
- operating a range of office equipment and technology
- reading and interpreting race reports, form guides and other records of race performance
- reading and interpreting workplace documentation, including rules of racing and grading policies
- relating to people from a range of social, cultural and ethnic backgrounds and with varying physical and mental abilities
- using race replay equipment, including video, DVD and other sources to assess individual greyhound performance during various stages of the race
- written communication skills to complete workplace documentation and reports.

Required knowledge

- communication procedures, including reporting lines within the workplace and wider racing industry
- ethical conduct standards of relevant racing principal authority
- factors that affect greyhound performance
- grades, classifications and distances of greyhound races
- hazards and potential hazards in the workplace and risk control procedures
- industry terminology related to greyhound grading and wider racing industry
- OHS and environmental legislative requirements
- organisational policies and procedures
- principles of effective communication, including dealing with conflict and grievance resolution
- procedures for operation and maintenance of office equipment and technology
- relevant rules of racing
- reporting requirements for irregularities and problems.

Evidence Guide

EVIDENCE GUIDE

The evidence guide provides advice on assessment and must be read in conjunction with the performance criteria, required skills and knowledge, range statement and the Assessment Guidelines for the Training Package.

Critical aspects for assessment and evidence required to demonstrate competency in this unit

The evidence required to demonstrate competency in this unit must be relevant to workplace operations and satisfy all of the requirements of the performance criteria, required skills and knowledge and the range statement of this unit and include evidence of the following:

- knowledge of the requirements, procedures and instructions that are to apply when grading greyhounds for races
- implementation of procedures and timely techniques for the safe, effective and accurate application of greyhound grading procedures
- working with others to undertake and complete procedures that meet required outcomes.

Evidence should be collected over a period of time in a range of workplace-relevant contexts and include dealings with an appropriate range of situations.

Context of, and specific resources for assessment

Competency must be assessed in a racing workplace that provides access to the required resources. Assessment is to occur under standard and authorised work practices, safety requirements and environmental constraints. It is to comply with relevant regulatory requirements or Australian Standards requirements.

Assessment of the practical components of this unit will be by observation of relevant skills.

The following resources must be available:

- industry supervised access to racing administration offices and racecourses
- materials and equipment relevant to assessing candidate's ability to complete greyhound grading procedures
- work instructions and related documentation.

Method of assessment

Assessment methods must satisfy the endorsed Assessment Guidelines of the Racing Training Package.

The suggested strategies for the assessment of this unit are:

EVIDENCE GUIDE

- written and/or oral assessment of candidate's required knowledge
- observed, documented and firsthand testimonial evidence of candidate's application of practical tasks.

Evidence is required to be demonstrated over a period of time, therefore where performance is not directly observed any evidence should be authenticated by supervisors or other appropriate persons.

This unit may be assessed in a holistic way with other units of competency relevant to the industry sector, workplace and job role.

Guidance information for assessment

Assessment methods should reflect workplace demands (e.g. literacy and numeracy demands) and the needs of particular target groups (e.g. people with disabilities, Aboriginal and Torres Strait Islander people, women, people with a language background other than English, youth and people from low socioeconomic backgrounds).

Range Statement

RANGE STATEMENT

The range statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance. Bold italicised wording, if used in the performance criteria, is detailed below. Essential operating conditions that may be present with training and assessment (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) may also be included.

Greyhound ***performance*** may be analysed by:

- reading race reports and results
- viewing races or trials live and via replay.

Race result reports may include:

- box draw and number of runners
- identification of greyhounds that did not complete the race
- race class
- race distance
- race incidents that affected the results
- race location
- race record time
- race times of individual runners in race

RANGE STATEMENT

Race class structure may affect race results:

- sections.
- due to class structures being set to match greyhounds that have won the same types of races and/or similar amounts of prize money
- if greyhounds of all levels were raced against each other, greyhounds of higher class would have an advantage over the rest of the field.

Experience and/or age of runner may affect performance due to:

- experienced greyhounds are more likely to settle into their race, which will also reduce wasting energy early
- greyhounds generally need some race experience before they perform consistently
- older greyhounds can suffer more wear and tear from racing, which can prevent them from racing according to previous form
- young greyhounds need time to gain strength and stamina.

Box draw considerations may include:

- boxes are numbered in the same way on every racetrack in Australia
- greyhound races are started from a row of individual cages (boxes) for each greyhound
- there are perceived advantages to runners starting from certain boxes so a random pick takes place to allocate boxes to greyhounds; this is known as the box draw.

Integrity and ethical principles are required for:

- graders to demonstrate that they have applied the grading policy consistently to all greyhounds
- graders not making decisions based on factors other than the grading policy, such as:
 - applying a selection criterion other than the grading policy
 - friendships or disputes with owners or trainers
 - subjective rather than objective evaluation of performance
- graders conducting their work and private life in such a way as to avoid attempts of bribery or blackmail, or threats of harm
- owners, trainers and the betting public to have confidence in the grading system.

Confidentiality of decisions is

- certain information is private and should not be disclosed to others who may deliberately or

RANGE STATEMENT

important due to:

- inadvertently cause embarrassment or financial loss to others
- information given to certain people before others are advised can give some people an unfair advantage
- information that is not protected may be distributed out of sequence or with omissions or unauthorised additions that can distort the facts or misrepresent a person's intention or reputation.

Unit Sector(s)

Unit Sector Greyhound racing code

Co-requisite units

Co-requisite units

Functional Area

Functional Area Racing performance services