



Australian Government

RGRTRK401 Supervise preparation of track and facilities for race meetings

Release: 1

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Modification History

Release	Comments
Release 1	This version released with RGR Racing and Breeding Training Package Version 2.0.

Application

This unit of competency describes the skills and knowledge required to supervise the preparation of race track and facilities, monitor track conditions and operations during the race meeting, and oversee the post-race clean-up and maintenance work.

The unit applies to individuals who are required to supervise the preparation of the racetrack and associated facilities for race meetings in the greyhound, harness or thoroughbred codes of racing.

No occupational licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Unit Sector

Track management (TRK)

Elements and Performance Criteria

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Plan for race meetings	1.1 Clarify race meeting schedule for relevant racing code with race club personnel 1.2 Prepare pre-planning maintenance and race day work rosters with monthly, weekly and daily objectives 1.3 Implement track and facilities maintenance program. including

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<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
	organising resources and contractors according to allocated budget 1.4 Monitor weather for potential impact on preparation for race meetings
2. Prepare track for race meetings	2.1 Prepare and condition track surface for racing, considering drainage and irrigation needs, using equipment appropriate for surface type 2.2 Monitor track lighting prior to night meetings to ensure operability, minimise shadows and meet requirements for TV coverage or recording 2.3 Ensure ancillary infrastructure relevant to code is in safe working condition according to race club and racing authority standards 2.4 Use, store and secure chemicals safely according to material safety data sheets (MSDS) and workplace health and safety requirements
3. Prepare track facilities	3.1 Ensure facilities including swabbing area, steward or camera towers, judge's box and racing participant rooms are functional, clean and meet racing authority standards 3.2 Ensure kennels or stables are cleaned, and area is secured according to race club and stewards' requirements 3.3 Check fencing and signage on areas with restricted access to the public
4. Prepare for race day	4.1 Clarify race day requirements with race club personnel and stewards 4.2 Verify race distances and track selection 4.3 Check the operation and condition of starting boxes, barriers, rails or mobile start vehicles depending on code and position according to race plan 4.4 Place equipment for incidents and emergencies strategically for immediate action when required 4.5 Verify track condition in consultation with stewards prior to start and during race meeting, and make adjustments according to racetrack practices 4.6 Check repairs to track surface between races according to track condition
5. Oversee post-race meeting clean-up and	5.1 Check track surface and arrange repairs and schedule maintenance

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
pull down	operations 5.2 Ensure kennels or stables and other facilities are cleaned, repaired and secured according to race club practices 5.3 Check inventory for return of all race club equipment 5.4 Report damage to equipment or infrastructure and initiate repairs following workplace procedures 5.5 Check area for safety and remove all items, equipment or contractor supplies before site is declared open for regular access

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.

Skill	Description
Reading	Analyse workplace and other documentation and consolidate information to determine track and facilities management activities and requirements
Writing	Prepare reports using workplace formats and clear language to convey explicit information related to track preparation and maintenance
Oral communication	- Follow racing industry communication protocols with stewards, racing officials, and other staff using language, tone and pace appropriate for the audience and purpose - Use active listening and questioning techniques to gather, clarify and relay information related to racetrack management
Navigate the world of work	Take full responsibility for following workplace policies and procedures, rules of racing and regulations, including environmental and work health and safety requirements relevant to track management
Interact with others	Collaborate with others, sharing information to build strong work groups and behaviours that are conducive to a productive environment
Get the work done	- Plan, sequence, prioritise and organise staff and resources to prepare track and facilities for race meetings - Make decisions and address complex and less predictable

Skill	Description
	problems by applying problem-solving processes and contingency plans in determining solutions

Range of Conditions

This section specifies different work environments and conditions that may affect performance. Essential operating conditions that may be present (depending on the work situation, needs of the individual, accessibility of the item, and local industry and regional contexts) are included.

Racing code must include at least one of the following:	- greyhound - harness - thoroughbred.
Track surface must include at least one of the following:	- grass/turf - sand/gravel/dirt - synthetic/artificial.
Ancillary infrastructure must include at least one of the following codes of racing:	- greyhound racing: - starting boxes - lure system – rail, cable, carriage, roller brackets - harness racing: - mobile start vehicle - thoroughbred racing: - barriers - rails.

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
RGRTRK401 Supervise preparation of track and facilities for race meetings	RGRTRK401A Prepare track and facilities for race meetings	Updated to meet Standards for Training Packages. Additional elements and changes to performance criteria and title to reflect job role.	No equivalent unit

Links

Companion Volumes, including Implementation Guides, are available at VETNet: -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=5c4b8489-f7e1-463b-81c8-6ecce6c192a0>

Assessment Requirements for RGRTRK401 Supervise preparation of track and facilities for race meetings

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Performance Evidence

An individual demonstrating competency in this unit must satisfy all of the elements and performance criteria of this unit. There must be evidence that the individual has supervised the preparation of track and facilities for at least two race meetings in the relevant racing code, including for each:

- planned for race meetings, including:
 - verified track requirements
 - planned and scheduled works for race meeting
 - organised resources
- prepared track surface for race meetings
- prepared track facilities and ancillary infrastructure according to race club and/or controlling body or racing authority standards and procedures
- supervised race day preparations for track and facilities
- supervised post-race meeting clean-up and pull-down, including:
 - checked track condition post-race
 - reported, planned and organised repairs and maintenance requirements
 - rendered the track safe for regular access.

Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:

- track surface types and conditioning and maintenance needs for relevant track surface, including:
 - grass/turf
 - sand/gravel/dirt
 - synthetic/artificial (mix of sand particles, polymers and oils)
- track conditions and rating scales relevant to applicable racing code

- machinery and equipment relevant to track surface and procedures for their operation and maintenance
- materials and consumables relevant to track surface, including:
 - fertilisers, poisons used on grass/turf tracks
 - canola oil or other wetting agents
- equipment for incidents and emergencies, including:
 - sight reduction screens
 - towing vehicle
- workplace policies and procedures relevant to racing code, for:
 - work health and safety
 - environment and waste management
 - handling chemicals
 - track maintenance
- racetrack and facility management schedules, operations and staff roles:
 - staff supervision, including rights and responsibilities of employees, supervisors, employers and contractors
- relevant rules of racing and racing industry animal welfare requirements relating to track conditions
- communication and reporting procedures and protocols, including with stewards.

Assessment Conditions

Assessment of skills must take place under the following conditions:

- physical conditions:
 - racing industry work sites, including racetrack and related facilities for relevant code
- resources, equipment and materials:
 - materials and equipment relevant to racing code to assess an individual's ability to prepare track and facilities for race meetings
- specifications:
 - work instructions and related documentation.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

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