



Australian Government

Assessment Requirements for RGRSTD501 Manage steward services

Release: 1

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Modification History

Release	Comments
Release 1	This version released with RGR Racing and Breeding Training Package Version 2.0.

Performance Evidence

An individual demonstrating competency in this unit must satisfy all of the elements and performance criteria of this unit. There must be evidence that the individual has managed steward services over at least one racing season, including:

- supervised procedures and rules of racing for relevant industry racing code, including race meeting operations
- implemented the relevant rules of racing and related protocols relating to welfare of animals and staff
- managed investigations and inquiries to ensure compliance with expected standards and protocols
- contributed to the continued development of rules, policies and procedures
- modelled ethical behaviour and actively promoted the integrity and fairness of operations.

Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:

- areas of relevant rules of racing, including:
 - race meetings
 - animal welfare
 - staff welfare
 - licensing and registration of personnel and animals
 - local rules
 - integrity, offences and penalties
 - approved racing gear
- principles of administrative law and sound knowledge of legal proceedings, including:
 - procedures for gathering evidence, hearing protests, conducting inquiries and appeals
- key applicable legislation and codes of practice, including animal welfare
- organisational policies and procedures, protocols and management practices, including:

- ethical conduct standards of relevant principal racing authority
- staff welfare and safety, including access to counselling
- racing industry communication procedures, including:
 - networking with racing administration executives, staff, stewards, officials, and licensed or registered personnel
 - reporting lines within the workplace and wider racing industry
 - principles of effective communication
- processes for developing and reviewing policies and protocols.

Assessment Conditions

Assessment of skills must take place under the following conditions:

- physical conditions:
 - racing administration offices, racetracks, race trials and meetings, and related facilities
- resources, equipment and materials:
 - materials and equipment relevant to assessing individual's ability to manage steward services
- specifications:
 - work instructions and related documentation.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volumes, including Implementation Guides, are available at VETNet - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=5c4b8489-f7e1-463b-81c8-6ecce6c192a0>