



Australian Government

RGRROP316 Perform duties of track supervisor during trackwork operations

Release: 1

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Modification History

Release	Comments
Release 1	This version released with RGR Racing and Breeding Training Package Version 2.0.

Application

This unit of competency specifies the outcomes required to supervise the activities of licensed and registered personnel and race club visitors, and to monitor track usage for the training of racing animals following the rules of racing and race club safe operating procedures.

The unit applies to race club employees who supervise trackwork operations in workplace environments of racing administration, stables, kennels, racecourses and public areas in the greyhound, harness or thoroughbred racing codes.

All work must be carried out to comply with workplace procedures, in accordance with applicable state/territory animal welfare and workplace health and safety legislative requirements.

No occupational licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Unit Sector

Racing performance (ROP)

Elements and Performance Criteria

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Open track for use	1.1 Inspect track for safety compliance, including identifying hazards and risks

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<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
	1.2 Install track barriers, signs and/or cones on 'no-go' areas 1.3 Display track access notices and lights according to procedures 1.4 Prepare paperwork for registering track use 1.5 Confirm medical supervision according to nominated track regulations
2. Monitor track use	2.1 Enforce compliance of drivers, riders or attendants with safe operating procedures and use of personal protective equipment 2.2 Inspect gear for compliance with rules of racing, and report irregularities to stewards 2.3 Enforce animal care and welfare procedures and notify stewards of incidents, accidents or near misses 2.4 Control traffic according to race club procedures 2.5 Identify dangerous greyhounds or horses, and direct drivers, riders or attendants to remove them from track 2.6 Employ strategies to reduce the risk of potential problems escalating into major hazards
3. Close track	3.1 Announce track closure and control access by others 3.2 Verify that all greyhounds or horses are off course 3.3 Identify damage or wear and tear to the track and surrounds, and report to appropriate persons 3.4 Return control of track to grounds staff 3.5 Complete and file reports on track use according to workplace procedures

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.

Skill	Description
Writing	Accurately record and report incidents and problems using organisational formats, clear language and accurate

Skill	Description
	terminology
Oral communication	- Follow racing industry communication protocols with stewards, racing officials, and other personnel - Use active listening and questioning techniques to gather, clarify and relay information related to track supervision duties
Navigate the world of work	Take responsibility for following and identifying and acting on issues that contravene relevant policies, procedures and legal requirements
Interact with others	Use a range of strategies to collaborate effectively and build rapport with track staff and racing personnel
Get the work done	- Make routine decisions and implement standard procedures for routine tasks, using formal decision-making processes for more complex and non-routine situations - Address less predictable problems and initiate standard procedures in response, applying problem-solving processes in determining a solution

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
RGRROP316 Perform duties of track supervisor during trackwork operations	RGRROP316A Perform duties of track supervisor during trackwork operations	Updated to meet Standards for Training Packages.	Equivalent unit

Links

Companion Volumes, including Implementation Guides, are available at VETNet - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=5c4b8489-f7e1-463b-81c8-6ecce6c192a0>

Assessment Requirements for RGRROP316 Perform duties of track supervisor during trackwork operations

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Performance Evidence

An individual demonstrating competency in this unit must satisfy all of the elements and performance criteria of this unit. There must be evidence that, on at least three occasions, the individual has:

- inspected the track and installed safety requirements to opened track for use
- monitored track use and ensured operational safety while the track is in use
- announced track closure, verified animals have left the track, and reported repairs and maintenance prior to returning to grounds staff
- implemented requirements, procedures and instructions that apply to supervising trackwork operations.

Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:

- organisational policies and procedures relating to trackwork operations, including:
 - ethical conduct
 - approved gear and fit
 - use of personal protective equipment
 - race club security and authorised personnel and permit holders
 - track condition and maintenance, including damage and wear and tear
- protocols and procedures for communicating, including:
 - with licensed and registered personnel, racing officials and others
 - reporting trackwork irregularities and problems
 - written reporting formats
- relevant rules of racing and application to supervising trackwork
- work health and safety and environmental legislative requirements:
 - hazard identification and risk controls
 - track inspected for safety compliance

- safe operating procedures for driver, rider or attendant
- personal protective equipment
- traffic control procedures
- racing industry animal welfare principles and requirements relevant to trackwork.

Assessment Conditions

Assessment of skills must take place under the following conditions:

- physical conditions:
 - relevant racing trackwork sites (training and/or racetracks)
- resources, equipment and materials:
 - materials and equipment relevant to assessing individual's ability to supervise trackwork operations
- specifications:
 - work instructions and related documentation.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

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