



Australian Government

Department of Education, Employment and Workplace Relations

PUAWER008B Confine small workplace emergencies

Revision Number: 2

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Modification History

Release	TP version	Comments
2	PUA12 V1	Layout adjusted. Application and Range Statement revised.
1	PUA00 V8.1	First release in TGA.

Unit Descriptor

This unit covers the competency required to confine small workplace emergencies. Small workplace emergencies may include such incidents as a small fire that can be controlled using a nearby fire extinguisher; or a chemical spill that can be controlled using workplace personal protective clothing and equipment, and a small spill kit; or a workplace vehicle accident where there is no significant injury or damage.

All aspects of the unit must be undertaken in line with legislative requirements, workplace policies and procedures, and accepted safe practices.

This unit has been developed to cover the broad range of emergencies and workplaces as considered in Australian Standard 3745-2010.

This unit does not cover the competency required for first aid; there are other units that cover first aid competence such as PUAEME001B Provide emergency care..

Application of the Unit

This unit applies to employees in the workplace within all industries and in all contexts.

This unit places responsibility on individual employees in the workplace to identify, assess and safely confine workplace emergency situations. This requirement is consistent with the legislative obligations of employees as prescribed in OHS legislation. The unit may also be used for planning for future operations in the workplace.

The knowledge and skills gained through the completion of this unit may be applied by all employees across all industries.

Licensing/Regulatory Information

Not applicable.

Pre-Requisites

Not applicable.

Employability Skills Information

This unit contains employability skills.

Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a Unit of Competency.

Performance Criteria describe the required performance needed to demonstrate achievement of the element. Where ***bold italicised*** text is used, further information is detailed in the Range Statement. Assessment of performance is to be consistent with the Evidence Guide.

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1. Prepare for emergency situations	1.1 Possible workplace emergency situations and appropriate responses, within the range of current skills and relevant workplace emergency procedures, are identified. 1.2 Relevant emergency resources are identified and their location is ascertained in the work area. 1.3 Any problems with the serviceability of the emergency resources are identified and reported to relevant people in accordance with workplace procedures.
2. Identify and assess the emergency	2.1 Emergency situation or potential emergency situation and risks are identified and the likely effectiveness of initial response action is considered. 2.2 Advice in relation to emergency situation is sought according to workplace emergency procedures. 2.3 Where initial response actions are considered unsafe or inappropriate, action is taken according to workplace emergency procedures.
3. Safely confine emergencies where possible	3.1 Emergencies are confined to the immediate area according to workplace emergency procedures. 3.2 Emergency resources are used within the individual's limitations imposed by current skills, relevant workplace procedures and relevant legislative requirements. 3.3 Emergency resources used to confine emergency situation are used in a manner that will promote and enhance safe work conditions.
4. Use initial response equipment	4.1 Initial response equipment is checked to ensure its serviceability prior to use. 4.2 Appropriate equipment is selected for use in emergency situations. 4.3 Initial response equipment is used according to accepted safe practices and training. 4.4 Use of equipment is coordinated with other emergency actions.
5. Report workplace emergency response	5.1 Emergency situation response is documented and reported in accordance with workplace procedures. 5.2 Use of initial response equipment is documented and reported according to workplace procedures. 5.3 Initial response equipment is marked or positioned after use and reported to relevant personnel or authority to indicate if it requires servicing or replacing.

Required Skills and Knowledge

This describes the essential skills and knowledge and their level, required for this unit.

Required Skills

- communicate in an effective manner
- give and follow instructions
- implement workplace procedures
- re-stow initial response equipment
- risk management
- use initial response equipment
- manage a small workplace emergency

Required Knowledge

- actions to be followed when initial response action is not safe
- appropriate initial response equipment
- facilities that may be used to confine emergencies
- hazards involved with initial response action
- implications of the incorrect use of equipment
- limitations of initial response equipment
- limitations of use of emergency control equipment or facilities
- methods of extinguishment
- safe use of initial response equipment
- situations that must not be responded to because of the risk
- types of emergencies
- workplace procedures

Evidence Guide

Critical aspects for assessment and evidence required to demonstrate competency in this unit

Assessment must confirm the ability to correctly identify the type of emergency that has occurred; to identify and take action to avoid or control any associated hazards; to use initial response equipment and techniques to safely and effectively control or contain the emergency.

Consistency in performance

Competency should be demonstrated over time with a range of emergencies that could be expected in the workplace using initial response equipment.

Context of and specific resources for assessment

Context of assessment

Competency should be assessed in a simulated environment under conditions that safely replicate workplace emergency situations.

Specific resources for assessment

Access to scenarios that reflect a range of emergency situations that may be expected in the workplace.

Range Statement

The Range Statement relates to the Unit of Competency as a whole. It allows for different work environments and situations that may affect performance. ***Bold italicised*** wording in the Performance Criteria is detailed below.

Emergency resources may include:

- personal access bar codes/swipe cards
- barricades
- communication systems
- fire protection equipment
- first-aid kits
- mechanical ventilation and air handling equipment
- personal protective equipment
- spill control kits
- surveillance equipment
- warning signs

Initial response action may include:

- activation of response team
- activation of suppression systems
- alerting others
- containing the emergency
- evacuating the area
- removing people from danger
- removing the emergency
- rendering basic aid as required
- shut down procedures
- use of containment systems
- use of portable fire extinguishers, fire blankets or hose reels

Unit Sector(s)

Not applicable.

Corequisite Unit/s

Co-requisite Unit/s

Nil