



Australian Government

PUAOPE016A Manage a multi-team sector

Release 3

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Modification History

Release	TP version	Comments
3	PUA12 V2.1	Editorial changes.
2	PUA12 V1	Layout adjusted. Fire specific prerequisites removed.
1	PUA00 V8.1	Primary release on TGA.

Unit Descriptor

This unit covers the competency required to manage a multi-team response to incidents which may be time critical and/or potentially threatening to life, property or the environment.

No licensing, legislative, regulatory or certification requirements apply to this unit at the time of publication.

Application of the Unit

This unit typically applies to Sector/Division Commanders and Level 1 Operations Officer who are responsible for:

- implementing their portion of the Incident Action Plan (IAP)
- allocating resources within their sector
- reporting on incident situation, the progress of operations, emerging risks and the status of resources within the sector
- maintaining situational awareness

Licensing/Regulatory Information

Not applicable.

Pre-Requisites

PUAFIR302B Suppress urban fire (Fire sector specific)

OR

PUAFIR303B Suppress wildfire (Fire sector specific)

Employability Skills Information

This unit contains employability skills.

Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a Unit of Competency.

Performance Criteria describe the required performance needed to demonstrate achievement of the element. Where ***bold italicised*** text is used, further information is detailed in the Range Statement. Assessment of performance is to be consistent with the Evidence Guide.

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1. Conduct an assessment of the incident	1.1 Initial briefing is obtained 1.2 Risk assessment of all factors relevant to the sector is conducted 1.3 Resources required to deal with the incident are identified 1.4 Constraints which may impede the response are identified 1.5 Initial response options are identified and assessed
2. Take command of the sector	2.1 Command of all sector personnel is assumed and maintained in accordance with organisational policies and procedures 2.2 Communications systems are used in accordance with organisational policies and procedures 2.3 Reporting processes are activated in accordance with organisational policies and procedures to provide continuous monitoring and evaluation of incident
3. Implement operations portion of the IAP	3.1 IAP is communicated to teams in accordance with organisational guidelines 3.2 Resources are deployed to ensure operations portion of the IAP is implemented in accordance with organisational guidelines 3.3 Operations are conducted and monitored in accordance with IAP 3.4 Operational reports are issued in accordance with organisational policies and procedures 3.5 Operations are modified as required by the situation
4. Manage and monitor sector operations	4.1 Sector is managed in accordance with agency workplace policies 4.2 Safe work practices, health and welfare arrangements are implemented and monitored 4.3 Strategies are implemented and tactics are determined in accordance with IAP 4.4 Team leaders are briefed and tasked in accordance with the IAP 4.5 Specific tasks are reviewed and modified as required 4.6 Regular exchange of information is maintained with Operations Officer on incident situation, progress, achievement of incident, objectives and emerging risks 4.7 All unexpected situations that require a quick and

ELEMENT**PERFORMANCE CRITERIA****5. Manage post incident operations**

- decisive response are recognised and responded to in accordance with operational requirements and procedures
- 4.8 Reports are provided to Operations Officer on required modification to the IAP, additional resources required, surplus resources and hazards present
- 4.9 Need for additional resources and logistical support is identified and communicated to Operations Officer
- 4.10 Activities are coordinated with adjacent sectors
- 5.1 Resources are accounted for and demobilised in accordance with organisational policies and procedures
- 5.2 Post operational **documentation** is completed to organisational requirements
- 5.3 Sector debrief is conducted in accordance with organisational guidelines
- 5.4 Recommendations are made for changes in policies and procedures

Required Skills and Knowledge

Required Skills:

- access information and support from the control facility
- brief and debrief personnel
- develop and maintain incident situational awareness
- effectively and efficiently deploy human and physical resources
- identify and correctly use equipment
- lead teams
- make decisions, negotiate and resolve conflict
- manage resources

Required Knowledge:

- agency procedures for managing operations
- Australasian Inter-service Incident Management System (AIIMS) structure
- codes of practice and legislation
- emergency site layout
- equipment and personnel capabilities for incident type
- focus of operation of work systems and equipment
- IAP (objectives, strategies and tactics) and development of appropriate tactics
- industrial awards and agreements, and agency personnel practices and guidelines
- organisational command structure
- post operational procedures
- processes for implementing, monitoring, amending and reviewing tactics
- reporting and recording requirements

Evidence Guide

Critical aspects for assessment and evidence required to demonstrate competency in this unit

Assessment must confirm the ability to:

- assess effectiveness of strategies and tactics on sector
- implement relevant part of the IAP for the sector
- adapt tactics, where required
- provide reports to operational supervisor.
- Consistency in performance
- Competency should be demonstrated over time in a range of actual or simulated workplace environments.

Context of and specific resources for assessment

Context of assessment

Competency should be assessed in an operational environment or in an industry-approved simulated workplace environment.

Specific resources for assessment

Access is required to:

- emergency situations or simulation of emergency situations, in a multi-team response environment
- equipment, personnel, facilities etc. appropriate to the emergency situation and within the bounds of responsibility as designated within the requirements of control.

Method of assessment

In a public safety environment assessment is usually conducted via direct observation in a training environment or in the workplace via subject matter supervision and/or mentoring, which is typically recorded in a competency workbook.

Assessment is completed using appropriately qualified assessors who select the most appropriate method of assessment.

Assessment may occur in an operational environment or in an industry-approved simulated work environment.

Forms of assessment that are typically used include:

- direct observation
- interviewing the candidate
- journals and workplace documentation
- third party reports from supervisors
- written or oral questions.

Range Statement

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| <i>Risk assessment</i> may include: | <ul style="list-style-type: none"> • Adequacy of allocated equipment • Capability of assigned personnel • Forecasts • Hazards • Information gathered from existing plans/databases • Meteorological profiles • Property and environment • Risk to life • Type of incident |
| <i>Resources</i> may include: | <ul style="list-style-type: none"> • Aircraft • Amenities • Communication devices • Equipment characteristics • Human: <ul style="list-style-type: none"> • operations personnel • specialised personnel such as aviation authorities • support personnel/services • volunteers • Local, federal and state/territory governments • Parking • Physical: <ul style="list-style-type: none"> • aircraft • equipment • machinery • material • safety equipment • vehicles • Technology devices |
| <i>Incidents</i> may include: | <ul style="list-style-type: none"> • Life threatening situations • Protection of property and the environment • Risks to life and property such as: <ul style="list-style-type: none"> • biological agents • fauna rescue • fire • flood • hazardous materials • landslip • severe storm |
| <i>Constraints</i> may include: | <ul style="list-style-type: none"> • Aboriginal and Torres Strait Islander sacred sites |

	• Constraints on road closure • Existing emergency management plans • Financial • Hazardous areas • Legislative • Military areas • Other areas requiring permission and/or authorisation to enter • Other areas of environmental and cultural significance • Prevailing weather • Redirection of water course • Resources • Restrictions on duration of work or the conditions under which personnel may be employed • Seasonal factors • Time • Wilderness areas
<i>Initial response options</i> will be determined by:	• Availability of resources and estimated outcome • Legislative requirements • Organisational guidelines • Regulatory authorities
<i>Organisational policies and procedures</i> may include:	• Civil Aviation Orders • Corporate and strategic plans • Legislation relevant to the operation/incident/response • Legislation relevant to the organisation • Operational performance standards • Operational procedures • Organisational performance standards • Organisational personnel practices and guidelines • Organisational quality standards • Organisation's approach to environmental management and sustainability • Procedures/action • Search and rescue time procedures and action
<i>Communications systems</i> may include:	• Computer • Facsimile • Mobile data terminal • Pager • Radio • Satellite

IAP may include:	• Signage • Signalling • Telephone • Warnings • Area or region • Aims and objectives of the response/incident/operation • Consideration of aircraft type • Contingencies and alternatives • Coverage of one or more places • Document (formal or informal) • Flight plans • Limitations • Monitoring and evaluative procedures • Part of an overall plan • Performance and suitability • Possible strategies to achieve objectives • Possible tactics to implement strategies • Pre-plans • Reporting requirements • Resources required including their availability
Monitoring of operations may include:	• Progress against plan • Utilisation of resources and potential of incident • Welfare of personnel
Documentation may include:	• Assessment of safety procedures utilised • Completion of logs • Financial statements • Input to debriefs • Journal records • Post-operational report • Situational reports

Unit Sector(s)

Not applicable.