



Australian Government

Department of Education, Employment and Workplace Relations

PUAOPE005A Manage a multi team response

Release: 1

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Modification History

Not applicable.

Unit Descriptor

This unit covers the competency to manage a multi team response to incidents that may be time critical and/or potentially threatening to life, property or the environment

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Application of the Unit

Not applicable.

Licensing/Regulatory Information

Not applicable.

Pre-Requisites

Not applicable.

Employability Skills Information

Not applicable.

Elements and Performance Criteria Pre-Content

Not applicable.

Elements and Performance Criteria

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Element	Performance Criteria
1 Conduct an assessment of incident	1.1 A risk assessment of all factors impacting upon the response is conducted
	1.2 An initial assessment of resources required is

- conducted
- 1.3 Resources required to deal with the incident are identified
 - 1.4 Constraints which may impede the response are identified
 - 1.5 Initial response options are identified and assessed
- 2 Establish control and command
- 2.1 Control is assumed in accordance with the organisation's policies and procedures
 - 2.2 Communication systems are activated in accordance with organisation's policies and procedures
 - 2.3 Reporting processes are activated in accordance with organisational policies and procedures to provide continuous monitoring and evaluation of incident
 - 2.4 Command and control facilities are established
- 3 Develop operational plan
- 3.1 Operational plan is developed and adjusted if required in accordance with response requirements and operational guidelines
 - 3.2 Response strategies are identified
 - 3.3 Tactics to effectively manage the incident are identified in accordance with the operational plan
 - 3.4 Tasks are determined and prioritised
- 4 Implement operational plan
- 4.1 Operational plan is communicated to teams in accordance with the organisation's guidelines
 - 4.2 Resources are deployed to ensure that the operational plan is implemented in accordance with organisation guidelines
 - 4.3 Operations are conducted and monitored in accordance with the operational plan
 - 4.4 Operational reports are issued in accordance with policy and procedures
 - 4.5 Operations are modified as required by the situation

- 4.6 Resources are requested, acquired and deployed
- 5 Manage post incident operations
 - 5.1 Resources are accounted for and demobilised in accordance with organisational policies and procedures
 - 5.2 Post operational documentation is completed to organisational requirements
 - 5.3 Post incident recovery is initiated in accordance with the organisation's policies and procedures
 - 5.4 Effectiveness of operations is evaluated and documented
 - 5.5 Debriefing conducted in accordance with organisational guidelines
 - 5.6 Recommendations are made for changes in policies and procedures

Required Skills and Knowledge

Not applicable.

Evidence Guide

Critical aspects of evidence

It is essential for this unit that competence be demonstrated in assessment of incident both functionally and strategically; development of a plan and implementation of response in accordance with the organisation's policies and procedures.

Strategic reaction to changes within the emergency environment

Interdependent assessment of units

Pre-requisite units: PUAOPE001A Supervise response (Fire Specific)

Co-requisite units: Nil

Underpinning knowledge

Display of the following knowledge and skills in terms of job role or function:

- emergency site layout
- organisational command structure
- security and confidentiality of material
- focus of operation of work systems and equipment
- relevant agreements
- codes of practice or other legislative requirements
- legislation
- roles and responsibilities of all organisations
- emergency management plans
- current principles and practices in response activities

Underpinning skills

- use of a range of information technology devices including computers
- radio frequency devices
- electronic data exchange systems etc
- using tools and techniques to solve problems
- effective and efficient deployment of human and physical resources including: personnel
- materials
- equipment and consumables
- identification and correct use of equipment
- processes and procedures
- development of response plans including predicting consequences and identifying improvements
- accessing information and support from the control facility
- other organisations
- personnel and external authorities
- team and personnel management
- team dynamics

Resource implications

Resources should involve access to, or simulation of, emergency situations in a multi-team response environment.

This includes resources relating to: equipment, personnel, facilities etc appropriate to the emergency situation and within the bounds of responsibility as designated within the requirements of control.

Consistency in performance

Evidence should be gathered over a period of time in a range of actual or simulated workplace environments

Context of assessment

Assessment may occur in an operational environment or in an industry-approved simulated work environment

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Range Statement

Initial response options will be determined by
the availability of resources and estimated outcome

organisational guidelines

regulatory authorities

legislative requirements

Risks to life and property may include

fire

flood

hazardous materials

landslip

severe storm

biological agents

fauna rescue

Transport may include

on road

off road

aviation

maritime

rail

Command facility may include

field facility such as an existing airfield

helipads or established operations centre

En route hazards may include

traffic

prevailing weather

road conditions

terrain

debris

plumes

animals

atmospheric hazards

tidal conditions

restricted areas

wires/masts/aerials

other aircraft

interference communications

Hazardous conditions may include

adverse weather

after dark operations

difficult terrain

dangerous goods and substances

time pressure

visibility

Incident assessment may include

type of incident

risk to life

property and environment
hazards
capability of assigned personnel
adequacy of allocated equipment
information gathered from existing plans/databases
forecasts
meteorological profiles

Communications systems may include

radio
telephone
computer
facsimile
pager
mobile data terminal
satellite
signalling
signage
warnings

Incidents may include

life threatening situations
protection of property and the environment

Constraints may include

legislative
resources
time
prevailing weather
restrictions on duration of work or the conditions under which personnel may be employed
constraints on road closure
redirection of water course
military areas
Aboriginal and Torres Strait Islander sacred sites
other areas of environmental and cultural significance
seasonal factors
wilderness areas
hazardous areas
other areas requiring permission and/or authorisation to enter
existing emergency management plans
financial

Documentation and reporting requirements may include

input to debriefs
completion of logs
sitreps
journal records
assessment of safety procedures utilised
financial statements
post-operational report

Resources may include

human - operations personnel

volunteers
support personnel
local, federal and state governments
physical - equipment
machinery
vehicles
technology devices
communication devices
equipment characteristics
support services
amenities
parking
safety equipment
aircraft
personnel
specialised personnel such as aviation authorities
equipment
material

Command facility establishment procedures and principles may include

proximity to incident
size and type of structure
special incident requirements
communication modes
topography
environment
climatic conditions
logistical operations
site access and exit requirements
security arrangements

Monitoring of operations may include

progress against plan
welfare of personnel
utilisation of resources and potential of incident

Organisational policy, procedures, requirements and guidelines may vary between sectors and organisations and may include

legislation relevant to the operation/incident/response
legislation relevant to the organisation
operational
corporate and strategic plans
operational procedures
operational performance standards
organisational personnel practices and guidelines
organisational quality standards
Civil Aviation Orders
search and rescue time
procedures/action

Operational plan may include

aims and objectives of the response/incident/operation

possible strategies to achieve objectives
possible tactics to implement strategies
resources required including their availability
limitations
contingencies and alternatives
monitoring and evaluative procedures
reporting requirements
pre-plans
flight plans
consideration of aircraft type
performance and suitability

Operational plan may be
document (formal or informal)
part of an overall plan
cover one or more place
area or region

Initial response options will be determined by
the availability of resources and estimated outcome
organisational guidelines
regulatory authorities
legislative requirements

Risks to life and property may include
fire
flood
hazardous materials
landslip
severe storm
biological agents
fauna rescue

Transport may include
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Unit Sector(s)

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