



Australian Government

Department of Education, Employment and Workplace Relations

PUAECO011A Support logistics in the field

Revision Number: 2

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Modification History

PUAECO011A Release 2: Layout adjusted. No changes to content.
PUAECO011A Release 1: Primary release.

Unit Descriptor

This unit covers the competency required to ensure people in the field receive resources they need as efficiently as possible.

Application of the Unit

This unit applies to low level logistical support during an incident.
The supervisor oversees this activity across the emergency communications centre.

Licensing/Regulatory Information

Not applicable.

Pre-Requisites

Not applicable.

Employability Skills Information

This unit contains employability skills.

Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a Unit of Competency.

Performance Criteria describe the required performance needed to demonstrate achievement of the element.
Where ***bold italicised*** text is used, further information is detailed in the Range Statement. Assessment of performance is to be consistent with the Evidence Guide.

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1. Confirm logistics requirements	1.1 Resource requirements are <i>clarified</i> . 1.2 Location of resources required is confirmed. 1.3 Requests are verified and authority is confirmed. 1.4 Resource requirements are documented/logged, in accordance with agency requirements.
2. Procure logistics logged	2.1 Database is interrogated. 2.2 Currency of database is maintained. 2.3 Agency <i>reference material</i> is used, as appropriate. 2.4 Other agencies are contacted for resources as necessary. 2.5 Predetermined supplier list is accessed as required. 2.6 Appropriate resource is located. 2.7 Field is advised of procured resource/s.
3. Deploy logistics	3.1 Deployment method/s are determined and arranged. 3.2 Deployed logistics are tracked. 3.3 <i>Feedback from the field</i> is investigated and actioned where possible. 3.4 Documentation is completed as required.

Required Skills and Knowledge

This describes the essential skills and knowledge and their level, required for this unit.

Required Skills

- communicate and listen effectively
- operate under general direction and limited supervision

Required Knowledge

- agency procedures and process for acquiring resources
- agency resources
- financial delegations approval
- organisational policies and procedures (such as relevant legislation; operational, corporate and strategic plans; operational performance standards; operational policies and procedures; organisational personnel and occupational health and safety practices and guidelines; organisational quality standards; organisation's approach to environmental management and sustainability)
- resource caches
- types of incidents

Evidence Guide

The evidence guide provides advice on assessment and must be read in conjunction with the Performance Criteria, Required Skills and Knowledge, the Range Statement and the Assessment Guidelines for this Training Package.

Critical aspects for assessment and evidence required to demonstrate competency in this unit

Assessment must confirm the ability to:

- meet demands requested from the field in a timely manner
- access documentation and resources.

Consistency in performance

Competency should be demonstrated over time in a range of actual or simulated workplace environments.

Context of and specific resources for assessment

Context of assessment

Competency should be assessed in an actual or industry-approved multi-agency simulated workplace environment.

Specific resources for assessment

Access is required to:

- emergency communications centre
- database/information/reference sources.

Method of assessment

In a public safety environment assessment is usually conducted via direct observation in a training environment or in the workplace via subject matter supervision and/or mentoring, which is typically recorded in a competency workbook.

Assessment is completed using appropriately qualified assessors who select the most appropriate method of assessment.

Assessment may occur in an operational environment or in an industry-approved simulated work environment.

Forms of assessment that are typically used include:

- direct observation
- interviewing the candidate
- journals and workplace documentation
- third party reports from supervisors
- written or oral questions.

Range Statement

The Range Statement relates to the Unit of Competency as a whole. It allows for different work environments and situations that may affect performance. ***Bold italicised*** wording in the Performance Criteria is detailed below.

<i>Clarifying resource requirements</i> may include:	• colour • number • quantity • quality • size • specifications • timeframe • type
<i>Reference material</i> may include:	• pre-incident plans • operational emergency plans • list of preferred contractors • telephone books • website • standard operating guidelines (SOGs)
<i>Feedback from the field</i> may include:	• arrival of resources • resource suitability • resource tracking • timing

Unit Sector(s)

Not applicable.