



**Australian Government**

**Department of Education, Employment and Workplace Relations**

# **PUADEFRM204B Monitor and control training area and range activities**

**Revision Number: 1**

## PUADEFMR204B Monitor and control training area and range activities

### Modification History

Not applicable.

### Unit Descriptor

#### Unit Descriptor

This unit covers the competency required to monitor activities on the *range* and *training area* and to control access and activities where coordination and compliance are required.

A training area may contain a variety of ranges within its boundaries but a range cannot contain a training area...

### Application of the Unit

#### Application of the Unit

This unit was developed for range management and range control work within Defence but may be applicable to work in this field.

Typically, people who or apply this unit would work independently or as part of a team under direct and indirect supervision, use discretion and judgement and take responsibility for the quality of their outputs. All activities are carried out in accordance with relevant organisational policies and procedures.

### Licensing/Regulatory Information

Not applicable.

## Pre-Requisites

**Prerequisite Unit/s** Nil

## Employability Skills Information

**Employability Skills** This unit contains employability skills.

## Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a Unit of Competency.

Performance Criteria describe the required performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the Required Skills and Knowledge and/or the Range Statement. Assessment of performance is to be consistent with the Evidence Guide.

## Elements and Performance Criteria

| ELEMENT                                                                  | PERFORMANCE CRITERIA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|--------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. <b>Plan and prepare for monitoring training area/range activities</b> | <p>1.1 Visits to range and training area activities are planned in accordance with Range Standing Orders and activity schedules</p> <p>1.2 <b>Relevant instructions</b> are identified, obtained and agreed in accordance with Range Standing Orders</p> <p>1.3 Purpose and outcomes of visit are clarified and agreed in accordance with Range Standing Orders</p> <p>1.4 Clearances and access to activities are established in accordance with Range Standing Orders</p>                                                                     |
| 2. <b>Evaluate compliance of training area/range activities</b>          | <p>2.1 Training area and range activities are monitored in accordance with Range Standing Orders and relevant instructions</p> <p>2.2 Training activity compliance with Range Standing Orders, relevant policy and instructions is monitored</p> <p>2.3 Contractor activities are monitored in accordance with Range Standing Orders and relevant controls</p>                                                                                                                                                                                  |
| 3. <b>Control training area/range activities</b>                         | <p>3.1 Non-compliant training activities are identified and non-compliance is indicated to relevant commanders</p> <p>3.2 Training area and range users are <b>briefed</b> in accordance with Range Standing Orders and relevant instructions</p> <p>3.3 Coordination issues are resolved, if necessary through direct contact and discussions</p> <p>3.4 Access and egress is controlled in those circumstances where required</p> <p>3.5 Coordination and compliance between users and landholders is established on non-Defence property</p> |
| 4. <b>Report on training area/range activities</b>                       | <p>4.1 Post exercise reports are raised when appropriate in accordance with Range Standing Orders and relevant instructions</p> <p>4.2 Non-compliance reports are initiated and forwarded to relevant authorities in accordance with Range Standing Orders and relevant contracts</p>                                                                                                                                                                                                                                                           |

## **Required Skills and Knowledge**

### **REQUIRED SKILLS AND KNOWLEDGE**

This describes the essential skills and knowledge and their level, required for this unit.

#### **Required Skills**

- access, interpret and apply range and other instructions and policy
- access, interpret and apply Range Standing Orders
- apply interpersonal techniques
- communicate verbally and in writing
- control access and egress to ranges and training areas
- follow instructions/directives and reporting information
- liaison
- read technical specifications, maps and diagrams
- retain and apply information from briefings
- write at the level required to complete post exercise and non-compliance reports

#### **Required Knowledge**

- composition of teams and roles and responsibility of team members
- environmental instructions and policy
- exercise instructions
- post activity reports
- principles of teamwork and teams aims and objectives
- range clearance certificates
- range instructions
- range practice manuals
- Range Standing Orders
- standing operating instructions
- verbal and non-verbal communication techniques
- written communication to a level required to complete work place documentation and reports

## Evidence Guide

### EVIDENCE GUIDE

**Critical aspects for assessment and evidence required to demonstrate competency in this unit**

Assessment must confirm the ability to plan and prepare when monitoring a training area and range activities, to evaluate compliance of training area and range activities, and to control training area and range activities.

**Consistency in performance**

Competency should be demonstrated in a range of actual or simulated range and training area management contexts.

**Context of and specific resources for assessment****Context of assessment**

Competency should be assessed in the workplace or in a simulated work environment, in accordance with all relevant legislation and organisation requirements.

**Specific resources for assessment**

Access is required to an operating range and training area.

**Guidance information for assessment**

In all cases assessment should be supported by questions to assess knowledge and those aspects of competency which are difficult to assess directly.

Questioning techniques should suit the language and literacy levels of the candidate.

## Range Statement

### RANGE STATEMENT

The Range Statement relates to the Unit of Competency as a whole. It allows for different work environments and situations that may affect performance. ***Bold italicised*** wording in the Performance Criteria is detailed below.

|                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>A range may include</b>               | All air, land and/or sea areas used for Defence live-firing weapons practices, tests or operations                                                                                                                                                                                                                                                                                                                                                   |
| <b>A training area may include</b>       | Any area of land, sea, undersea, or air used for any military manoeuvres or simulated wartime operations involving planning, preparation and execution, carried out for the purpose of training and evaluation<br>Combined, joint or single service exercises                                                                                                                                                                                        |
| <b>Relevant instructions may include</b> | Contracts<br>Environmental instructions/policy<br>Exercise instructions<br>Post activity reports<br>Range clearance certificates<br>Range instructions<br>Range practice manuals<br>Range standing orders<br>Safety traces<br>Standing operating instructions                                                                                                                                                                                        |
| <b>Briefing may be</b>                   | Conducted: <ul style="list-style-type: none"> <li>• as required</li> <li>• daily</li> <li>• on entry</li> </ul> And may include: <ul style="list-style-type: none"> <li>• contingency plans</li> <li>• coordination requirements</li> <li>• environmental factors</li> <li>• optimum use of facilities</li> <li>• other range or training area activities</li> <li>• restrictions</li> <li>• unexploded ordnance (UXO)</li> <li>• weather</li> </ul> |

**RANGE STATEMENT**

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**Unit Sector(s)**

Not applicable.

**Corequisite Unit/s****Co-requisite Unit/s** Nil