



Australian Government

Department of Education, Employment and Workplace Relations

PUADEFIN009A Plan a surveillance operation

Revision Number: 1

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Modification History

Not applicable.

Unit Descriptor

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This unit covers the competency required to plan a surveillance operation, allocate resources and conduct a surveillance reconnaissance.

Application of the Unit

Application of the Unit

This unit is applicable to workers within the intelligence environment. This unit involves preparing for surveillance operations to ensure surveillance can be effectively carried out in a range of surveillance environments.

Licensing/Regulatory Information

Not applicable.

Pre-Requisites

Not applicable.

Employability Skills Information

Employability Skills

This unit contains employability skills.

Pre-requisite Unit/s

Nil

Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a Unit of Competency.

Performance Criteria describe the required performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the Required Skills and Knowledge and/or the Range Statement. Assessment of performance is to be consistent with the Evidence Guide.

Elements and Performance Criteria

ELEMENT

PERFORMANCE CRITERIA

1. **Identify and coordinate resources**

- 1.1 ***Operational factors*** and constraints are identified and considered in determining resource requirements
- 1.2 Resource needs are continually reviewed to ensure the operation's ongoing viability
- 1.3 ***Resources*** are deployed and used to optimise surveillance outcomes
- 1.4 ***Environmental factors*** are identified to optimise surveillance outcome

2. **Develop and deliver an operational plan for the surveillance operation**

- 2.1 Operational plan identifying operational and environmental factors is developed
- 2.2 Operational plan is presented and briefings are delivered to ensure that surveillance operatives, case officers and other key stakeholders are aware of operational factors

3. **Conduct surveillance reconnaissance on nominated locations**

- 3.1 Surveillance coverage points are determined
- 3.2 Surveillance reconnaissance is undertaken and a comprehensive report is prepared
- 3.3 Reconnaissance briefing is delivered to inform surveillance staff and other stakeholders

Required Skills and Knowledge

REQUIRED SKILLS AND KNOWLEDGE

This describes the essential skills and knowledge and their level, required for this unit.

Required Skills

- analyse situations, in particular apply logic and reasoning to identify appropriate choice of equipment and observation posts
- apply operational safety procedures
- communicate in writing, in particular provide clear comprehensive, accurate and chronologically sequenced written documentation
- communicate orally (listen, establish rapport, negotiate, manage conflicts)
- make decisions and solve problems to accommodate contingencies during surveillance of subjects
- manage time effectively

Required Knowledge

- available resources which may need to be deployed to support the investigation such as the provision of surveillance, technical support
- case management systems and the range of contexts in which this can be applied
- correct interpretation of all applicable laws, policies and procedures
- different types of activity and their elements
- ethics, cultural issues/impacts
- government and policy environments within which operations will be conducted
- information management systems and databases
- role and functions of other agencies who conduct surveillance
- security issues and classifications
- security/monitoring devices
- surveillance principles and the range of surveillance techniques

Evidence Guide

EVIDENCE GUIDE

The evidence guide provides advice on assessment and must be read in conjunction with the Performance Criteria, Required Skills and Knowledge, the Range Statement and the Assessment Guidelines for this Training Package.

Critical aspects for assessment and evidence required to demonstrate competency in this unit

Assessment must confirm the ability to:

- plan a surveillance operation, taking into account resources and operational variables.

Consistency in performance

Competency should be demonstrated over time in a range of workplace or simulated situations.

Context of and specific resources for assessment

Context of assessment

Competency should be assessed over time in a range of workplace or simulated situations.

Specific resources for assessment

There are no specific resource requirements for this unit.

Method of assessment

In a public safety environment assessment is usually conducted via direct observation in a training environment or in the workplace via subject matter supervision and/or mentoring, which is typically recorded in a competency workbook.

Assessment is completed using appropriately qualified assessors who select the most appropriate method of assessment.

Assessment may occur in an operational environment or in an industry-approved simulated work environment.

Forms of assessment that are typically used include:

- direct observation
- interviewing the candidate
- journals and workplace documentation
- third party reports from supervisors
- written or oral questions.

Range Statement

RANGE STATEMENT

The Range Statement relates to the Unit of Competency as a whole. It allows for different work environments and situations that may affect performance. ***Bold italicised*** wording in the Performance Criteria is detailed below.

Operational and environmental factors may include

Any information and/or intelligence which impacts on the formulation of the planning process such as:

- climatic conditions
- coverage period
- likely courses of action
- own resources
- population orientation
- socioeconomic climate
- subject/s resources
- topography

Resources may include

Financial

Human

Internal or external in origin

Physical

Unit Sector(s)

Not applicable.