



Australian Government

Department of Education, Employment and Workplace Relations

PUACOM015B Conduct community safety activities

Revision Number: 2

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Modification History

PUACOM015B Release 2: Layout adjusted. Application added.
PUACOM015B Release 1: Primary release.

Unit Descriptor

This unit covers the competency required to identify and evaluate risk, to select and implement strategies to reduce risk and to improve community safety.

This unit is based on PUAFIR301B Undertake community safety activities.

Application of the Unit

This unit applies to those workers who have a role in evaluating hazards, determining risk, and planning appropriate community safety prevention and education activities.

Licensing/Regulatory Information

Not applicable.

Pre-Requisites

PUATEA004D Work effectively in a public safety organisation

Employability Skills Information

This unit contains employability skills.

Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a Unit of Competency.

Performance Criteria describe the required performance needed to demonstrate achievement of the element. Where ***bold italicised*** text is used, further information is detailed in the Range Statement. Assessment of performance is to be consistent with the Evidence Guide.

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1. Identify specific hazards	1.1 Hazards are identified using the organisation's risk management procedures and process. 1.2 Specific hazards in area of responsibility that may impact on life, property, process or the environment are accurately identified and reported to the supervisor according to the organisation's procedures. 1.3 Inspections are conducted to provide for relevant information for pre-incident planning. 1.4 Community members and organisations are consulted where appropriate during the identification and/or inspection process.
2. Consider hazard information to determine level of risk	2.1 Level of risk is determined using the organisation's risk management procedures and process. 2.2 Liaison is undertaken with external organisations as required and according to the organisation's procedures.
3. Implement risk mitigation guidelines	3.1 Risk mitigation strategy is selected from a pre-determined list and implemented. 3.2 Risk reduction activities are conducted in accordance with the organisation's procedures. 3.3 Mitigation guidelines are implemented with minimum damage to the environment in accordance with legislation and the organisation's procedures.
4. Evaluate mitigation strategies	4.1 Feedback is provided to appropriate parties on the risk mitigation procedures and process. 4.2 Mitigation strategies are evaluated for effectiveness and community acceptance. 4.3 Issues are reported to supervisor according to the organisation's procedures.

Required Skills and Knowledge

This describes the essential skills and knowledge and their level, required for this unit.

Required Skills

- analyse feedback
- apply risk management guidelines to the organisation
- complete forms
- identify at risk plant species
- identify building construction and materials
- identify hazardous materials
- liaise with community groups
- oral and written communication

Required Knowledge

- Australian Standard AS/NZS 4360
- community organisation contacts
- evacuation procedures
- hazardous materials
- occupational health and safety guidelines
- organisation risk identification guidelines, policies and procedures relating to hazard reduction, hazard isolation, hazard removal and hazard management
- principles of hazard behaviour and suppression
- relevant legislation
- relevant technical information
- risk management principles specific to the organisation

Evidence Guide

Critical aspects for assessment and evidence required to demonstrate competency in this unit

Assessment must confirm the ability to identify and describe the relationship between a hazard and the risk posed to the community and environment; and to evaluate risk against established organisation risk management guidelines in consultation with relevant community groups.

Consistency in performance

Competency should be demonstrated over time in a range of actual or simulated workplace environments.

Context of and specific resources for assessment

Context of assessment

Competency should be assessed in the workplace or in a simulated workplace.

Specific resources for assessment

Access to organisation forms and appropriate equipment.

Range Statement

The Range Statement relates to the Unit of Competency as a whole. It allows for different work environments and situations that may affect performance. ***Bold italicised*** wording in the Performance Criteria is detailed below.

- Hazards*** may include
- Adverse weather
 - After dark operations
 - Closed access routes
 - Conflict with cultural practices
 - Damaged structures
 - Dangerous goods
 - Debris
 - Difficult terrain
 - Events such as fire, flood, storm
 - Electrical hazards
 - Explosion
 - Hazardous materials
 - Illegal or careless use of fire
 - Impediments to firefighting and rescue activities
 - Natural disasters
 - On-scene hazards such as smoke, darkness, heat; machinery, equipment, products; structural collapse; hazardous products and materials
 - Structural fire and associated exposures
 - Time pressure
 - Utilities (electricity, gas, water and sewage)

- Property*** may include:
- Buildings
 - Infrastructure which provides for the movement of people, goods and services

- Environment*** may include:
- Built environment
 - Elements such as economics, commerce, culture and public safety service provisions that relate to how the community functions
 - Natural environment such as: topographical features, water bodies, vegetation communities and ecosystems

- Inspections*** may include:
- Familiarisation inspections
 - Inspections required by legislation
 - Licensed premises inspections
 - Scheduled inspections

- Community members and organisations*** may include:
- Geographically-based groups of people such as:
 - households, neighbourhood, suburbs, business districts and towns

- Indigenous Australian communities, which can be metropolitan, regional, rural or remote communities
- Shared-experience groups of people such as:
 - particular-interest groups, ethnic groups, professional groups, language groups, age groupings and those exposed to a particular hazard

Mitigation strategies may include:

- Altering work practices
- Community activities
- Community information/education
- Hazard isolation
- Hazard management
- Hazard reduction
- Hazard removal

Legislation may include:

- Local, state/territory or federal acts or regulations

Feedback may include:

- Checklists
- Facilitated group meetings
- Reports, verbal and/or written submitted to immediate supervisor
- Standard organisation forms
- Survey results
- Using an interpreter

Unit Sector(s)

Not applicable.