



Australian Government

PUAOPE012 Control a Level 1 incident

Release: 1

PUAOPE012 Control a Level 1 incident

Modification History

Release 1. This is the first release of this unit of competency in the Public Safety Training Package.

Application

This unit of competency involves the skills and knowledge required to manage all activities and personnel deployed to resolve Level 1 incidents. Level 1 incidents are characterised by being able to be resolved with the use of local or initial response resources only.

It includes receiving incident response requests, proceeding to the incident, establishing control, assessing the incident, developing and implementing an incident action plan, concluding the operation and supervising post response activities.

A person performing this role has the title of Incident Controller Level 1 and is appointed by the organisation with the legislative responsibility for overall management of the incident. Authorisation to perform this role is subject to organisational policies and procedures.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

The fire sector is those sections of government departments, statutory authorities or organisations that have responsibility under jurisdictional arrangements for the delivery of firefighting and fire management services.

It is essential that the prerequisite units listed below are obtained prior to the issuance of this unit to individuals within the fire sector or the units contributing to the attainment of a fire qualification.

One of the following:

PUAFIR302 Suppress urban fire

PUAFIR303 Suppress wildfire

Competency Field

Operations

Unit Sector

Public Safety

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

1 Receive incident response request

- 1.1** Requests for response are received and dealt with, in accordance with organisational policies and procedures
- 1.2** Incident information is obtained and assessed to inform decision making processes
- 1.3** Location of incident and most appropriate route are ascertained

2 Proceed to incident

- 2.1** Personnel, equipment and transport resources are dispatched promptly, consistent with the nature of the incident and information available
- 2.2** Communications are established and maintained, in accordance with organisational procedures
- 2.3** Appropriate route to the incident is followed to minimise response time
- 2.4** Hazards en route are recognised and negotiated to minimise risk
- 2.5** Observations are made en route to assist with incident assessments
- 2.6** Operational response is conducted, in accordance with organisational procedures
- 2.7** Arrival at the incident is confirmed, in accordance with organisational policies and procedures

3 Establish control

- 3.1** Control is assumed and communicated, in accordance with designated responsibility and authority
- 3.2** Communications are established, in accordance with organisational policies and procedures, to provide for exchange between the Incident Controller and involved parties
- 3.3** Log and/or record of activities and decisions is kept, in accordance with organisational policies and procedures

4 Assess incident

- 4.1** Initial assessment of the incident is carried out promptly

- 4.2 Hazards and risks are assessed, monitored and minimised or controlled
 - 4.3 Resources are assigned for the incident
 - 4.4 Need for additional resources is identified and requested, in accordance with organisational policies and procedures
 - 4.5 Actions are taken to protect, secure and preserve incident scene
 - 4.6 Incident potential is assessed and transition to a higher level incident is considered
- 5 **Develop and implement Incident Action Plan**
 - 5.1 Incident Action Plan (IAP) appropriate to incident is developed based on available information, in accordance with organisational procedures and safety requirements
 - 5.2 Objectives, strategies and tactics are determined, and tasks are allocated to personnel
 - 5.3 Incident personnel are briefed clearly, accurately and in a timely manner
 - 5.4 Incident information is communicated to key stakeholders
 - 5.5 IAP is implemented, continually monitored, reported on and reviewed in the light of additional information and is communicated to participating and pertinent personnel and participating organisations, in accordance with organisational procedures
 - 5.6 Appropriate resources are deployed to deal with the incident
 - 5.7 Response is adjusted in a timely manner
 - 5.8 Leadership, supervision and team welfare are provided to ensure performance and practice is, in accordance with organisational policies and procedures
 - 5.9 Changes to the IAP are communicated to participating personnel and organisations
- 6 **Conclude operation**
 - 6.1 Final incident assessment is conducted, in accordance with organisational procedures

	6.2	Incident actions and decisions are recorded, in accordance with organisational policies and procedures
	6.3	Incident is concluded, in accordance with organisational procedures
7 Supervise post response activities	7.1	Welfare of team members is assessed, and appropriate action is taken, as required
	7.2	Equipment cleaning, repair, storage and replenishment is supervised
	7.3	Debriefing requirements are met
	7.4	Post incident reports are prepared, in accordance with organisational procedures

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions may be found in the Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces and is equivalent to PUAOPE012A Control a Level 1 incident.

Links

PUA Training Package Companion Volume Implementation Guide is found in VETNet - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=3eca5672-6d5a-410b-8942-810d0ba05bbf>

Assessment Requirements for PUAOPE012 Control a Level 1 incident

Modification History

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria on at least one occasion and includes

- applying Work, Health and Safety (WHS)/Occupational Health and Safety (OHS) requirements
- assessing incident including management of risks
- communicating with personnel and stakeholders
- concluding operations
- conducting briefings and debriefings
- deploying personnel and equipment to deal with incident
- developing and maintaining shared situational awareness
- developing, implementing and monitoring a written incident action plan
- directing and supervising incident activities
- establishing control
- proceeding to the incident
- protecting and preserving incident scene
- receiving incident response requests
- supervising post response operations

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria and includes knowledge of

- Australasian Inter-Service Incident Management System (AIIMS) structure and principles
- communication systems
- organisational documentation, policies and procedures including procedures for protecting and preserving an incident scene and recording requirements, policies and procedures for determining the control authority and appointment of the Incident Controller, procedures for establishing control and communicating to authorities and policies and procedures for liaising with stakeholders and media on scene
- organisational incident management system
- organisational process for implementing, monitoring and reviewing incident action plan for a

Level 1 incident

- organisational processes for developing incident action plan objectives, strategies and tactics for a Level 1 incident
- personnel, equipment, consumables and/or stores which are available for an incident
- processes for briefings and debriefings
- types of hazards
- types of incidents and incident assessments
- use of aircraft in response situations
- welfare arrangements at incidents
- Work, Health and Safety (WHS)/Occupational Health and Safety (OHS) requirements including risk mitigation

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the Standards for Registered Training Organisations current at the time of assessment.

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Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Assessment must occur in workplace operational situations. Where this is not appropriate, assessment must occur in industry approved simulated workplace operational situations that reflect workplace conditions.

Resources for assessment must include access to

- a range of relevant exercises, case studies and/or simulations
- relevant and appropriate materials, equipment, tools and personal protective clothing and equipment currently used in industry
- applicable documentation including organisational procedures, industry standards, equipment specifications, regulations, codes of practice and operations manuals.

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