



Australian Government

Assessment Requirements for PUAOPE004 Manage the intelligence function at an incident

Release: 1

Assessment Requirements for PUAOPE004 Manage the intelligence function at an incident

Modification History

Release 1. This is the first release of this unit of competency in the PUA Public Safety Training Package.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria on at least one occasion and includes

- applying Work, Health and Safety (WHS)/ Occupational Health and Safety (OHS) requirements
- assessing credibility of data and information sources
- collating feedback
- collecting data and information that addresses intelligence requirements
- communicating with stakeholders
- completing and presenting reports
- conducting briefings and debriefings
- dealing with complex, novel and rapidly changing incident situations
- determining and organising an intelligence plan for a section or unit
- developing a range of scenarios including identifying risks and opportunities
- evaluating intelligence information and data
- focussing intelligence products on meeting intelligence requirements
- implementing organisational policies and procedures
- maintaining a log and record of decisions taken
- maintaining shared situational awareness and communicating changes
- managing and monitoring a team within a time critical and dynamic environment including allocating tasks
- providing an initial appreciation of information on the operating environment and its likely effect on events
- providing and communicating intelligence products within the required time frames to appropriate personnel
- providing useful intelligence in time critical and high consequence situations without complete and accurate information
- representing intelligence through the common operating picture using available platforms that are readily accessible and easy to interpret structuring an intelligence section or unit
- using intelligence to update situational knowledge when key changes occur
- utilising analytical methods and tools

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria and includes knowledge of

- analytical tools to support prediction modelling
- Australasian Inter-service Incident Management System (AIIMS) structure and principles
- collation of feedback
- compilation and presentation of reports
- consequence management
- difference between data, information and intelligence
- evaluation techniques
- individual and shared situational awareness
- intelligence products including appreciation, common operating picture, decision and trigger points, estimates, evaluations, incident predictions, indications, intelligence, briefings, map products and warnings
- intelligence section or unit structure including mapping unit, modelling and predictions unit, situation and analysis unit and technical advice unit
- leadership and management of teams and the facilitation of team work
- organisational documentation, policies and procedures
- planning cycle requirements
- processes and procedures for conducting briefings and debriefings using Situation, Execution, Administration/logistics, Mission, Command/control and Safety (SMEACS) plus questions
- record keeping including using logs
- requirements and processes for planning cycle
- risk management principles and processes
- scenario planning for incidents
- sources of data and information
- structure and roles within an intelligence section or unit
- Work, Health and Safety (WHS)/ Occupational Health and Safety (OHS) requirements

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the Standards for Registered Training Organisations current at the time of assessment.

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Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Assessment must occur in workplace operational situations. Where this is not appropriate, assessment must occur in industry approved simulated workplace operational situations that

reflect workplace conditions.

Resources for assessment must include access to

- a range of relevant exercises, case studies and/or simulations including relevant and appropriate materials, equipment, tools and personal protective clothing and equipment currently used in industry
- applicable documentation including organisational procedures, industry standards, equipment specifications, regulations, codes of practice and operations manuals

Links

PUA Training Package Companion Volume Implementation Guide is found in VETNet - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=3eca5672-6d5a-410b-8942-810d0ba05bbf>