



Australian Government

PUAMAN002 Administer allocation of resources

Release: 1

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Modification History

Release 1. This is the first release of this unit of competency in the Public Safety Training Package.

Application

This unit of competency involves the skills and knowledge required to administer the allocation of resources to support the achievement of organisational and operational objectives.

The unit applies to public safety managers with responsibility for resources allocation. It is relevant for managers at a local level through to organisational level.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

Management

Unit Sector

Public Safety

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1 Access and allocate resources

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

1.1 Resources are identified and accessed, in accordance with organisation's policy and procedures

1.2 Resources are allocated to facilitate required outcomes

1.3 Equipment stock and supplies are stored, in accordance with organisational policies and procedures

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| | 1.4 | Resources are handled, in accordance with organisational policies and procedures and resource management systems |
| 2 Monitor, evaluate and report on resource usage | 2.1 | Records of resource allocation and usage are maintained, in accordance with organisational policies and procedures |
| | 2.2 | Resource usage is monitored and evaluated against targets and organisational standards |
| | 2.3 | Resource utilisation issues are documented and reported to relevant persons |

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions may be found in the Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces and is equivalent to PUAMAN002B Administer work group resources.

Links

PUA Training Package Companion Volume Implementation Guide is found in VETNet - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=3eca5672-6d5a-410b-8942-810d0ba05bbf>