



Australian Government

PUALAW003 Give evidence in a judicial or quasi-judicial setting

Release: 1

PUALAW003 Give evidence in a judicial or quasi-judicial setting

Modification History

Release 1. This is the first release of this unit of competency in the PUA Public Safety Training Package.

Application

This unit of competency involves the skills and knowledge required to prepare and present evidence and follow up on the outcomes of proceedings.

The unit applies to personnel who may be called as a witness in relation to specific incidents, this may include detailing incident events including operational and organisational procedures. It does not apply to an ongoing role in the presentation of evidence.

The fire sector is those sections of government departments, statutory authorities or organisations that have responsibility under jurisdictional arrangements for the delivery of firefighting and fire management services.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

Fire

Unit Sector

Fire

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1 Prepare for proceedings

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1** Arrangements, role and involvement in proceedings are confirmed

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|--|------------|--|
| | 1.2 | Documentation including witness statements and exhibits are prepared, in accordance with organisational policies and procedures and legislative requirements |
| 2 Present evidence | 2.1 | Proceedings and protocols relevant to the jurisdiction are adhered to throughout the proceedings |
| | 2.2 | Rules of evidence relevant to the jurisdiction are adhered to |
| | 2.3 | Evidence is presented in a clear, concise and articulate manner |
| | 2.4 | Considered expert evidence is provided on request, in accordance with organisational policy and is consistent with qualifications and expertise |
| 3 Follow up outcomes of proceedings | 3.1 | Outcomes of the proceedings are noted, filed and reports are completed, in accordance with organisational procedures |
| | 3.2 | Required actions are implemented, in accordance with organisational policies and procedures |

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions may be found in the Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces and is equivalent to PUALAW003B Give evidence in a judicial or quasi-judicial setting.

Links

PUA Training Package Companion Volume Implementation Guide is found in VETNet - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=3eca5672-6d5a-410b-8942-810d0ba05bbf>

Assessment Requirements for PUALAW003 Give evidence in a judicial or quasi-judicial setting

Modification History

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria on at least one occasion and includes

- applying Work, Health and Safety (WHS)/Occupational Health and Safety (OHS) organisational requirements
- following up outcomes of proceedings
- formulating and writing reports
- preparing and participating in judicial and quasi-judicial proceedings
- presenting evidence clearly and concisely
- taking notes accurately

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria and includes knowledge of

- communication techniques
- court protocols and procedures
- documentation and exhibits requirements
- fire investigation standards
- organisational documentation, policies and procedures
- preparation, arrangements, roles and involvement in giving evidence at judicial or quasi-judicial settings
- rules of court, judicial and quasi-judicial tribunals
- types of documentation and exhibits
- types of witnesses
- Work, Health and Safety (WHS)/Occupational Health and Safety (OHS) organisational requirements including risk mitigation

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the Standards for Registered Training Organisations current at the time of

assessment.

As a minimum, assessment must satisfy applicable regulatory requirements, which include requirements in the Standards for Registered Training Organisations current at the time of assessment.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Assessment must occur in workplace operational situations. Where this is not appropriate, assessment must occur in industry approved simulated workplace operational situations that reflect workplace conditions.

Resources for assessment must include access to

- a range of relevant exercises, case studies and/or simulations
- relevant and appropriate materials, equipment, tools and personal protective clothing and equipment currently used in industry
- applicable documentation including organisational procedures, industry standards, legislation, equipment specifications, regulations, codes of practice and operation manuals.

Links

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