



Australian Government

PUAFER005 Operate as part of an emergency control organisation

Release: 1

PUAFER005 Operate as part of an emergency control organisation

Modification History

Release 1. This is the first release of this unit of competency in the PUA Public Safety Training Package.

Application

This unit of competency involves the skills and knowledge required to work within the command, control and coordination structure of an Emergency Control Organisation (ECO). An ECO's priority is the safety of facility occupants and visitors during an emergency which means ECO members are responsible for pre-emergency, emergency and post emergency actions. It includes undertake pre-emergency planning, taking appropriate actions in an emergency and assisting with post emergency activities.

The unit has been developed to cover the facilities as specified in Australian Standard (AS) 3745 and AS4083. For this unit, as covered by AS3745 and/or AS4083, occupants are people attending a facility on a permanent or temporary basis such as an employee, contractor, student or resident, but not a visitor or patient and a facility is a building, structure or workplace that is, or may be, occupied by people (occupants).

All aspects of the unit must be undertaken in accordance with legislative requirements, organisational policies and procedures and accepted safe practices. It applies to members of an ECO who are floor or area wardens and/or wardens or deputy wardens.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

Facility Emergency Response

Unit Sector

Public Safety

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

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|---|--|
| 1 Undertake pre-emergency planning | 1.1 Processes are established and implemented to ensure occupants can access facility emergency response procedures

1.2 Safety practices are carried out, in accordance with facility emergency response procedures

1.3 Processes are established and implemented to ensure emergency control organisation identification, as agreed by the emergency planning committee, is available throughout the facility

1.4 Relevant documentation is examined

1.5 Emergency equipment deficiencies are documented and reported, in accordance with facility emergency response procedures |
| 2 Take appropriate actions in an emergency | 2.1 Emergency signals and warnings are identified and responded to, as required

2.2 Suitable identification is worn, in accordance with facility emergency response procedures and AS3745

2.3 Emergency situations and possible further developments are assessed and action is taken, in accordance with facility emergency response procedures

2.4 Arrangements are made for occupants who may require assistance during an emergency

2.5 Emergency stations are attended and operated, in accordance with facility emergency response procedures

2.6 Facility emergency response procedures are implemented

2.7 Communications systems are operated, as required |
| 3 Assist with post emergency activities | 3.1 Facility owners, managers, occupiers and employers are collaborated with to support re-entry to the facility

3.2 Safe re-entry processes for the facility are implemented, |

in accordance with facility emergency response procedures

3.3 Report of actions taken during the emergency is documented and prepared for debriefing

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions may be found in the Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces and is equivalent to PUAWER005B Operate as part of an emergency control organisation.

Links

PUA Training Package Companion Volume Implementation Guide is found in VETNet - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=3eca5672-6d5a-410b-8942-810d0ba05bbf>

Assessment Requirements for PUAFER005 Operate as part of an emergency control organisation

Modification History

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria on at least one occasion and includes

- applying Work, Health and Safety (WHS)/Occupational Health and Safety (OHS) requirements
- assisting occupants who may require assistance
- assisting with post emergency response activities
- complying with legislation, industry standards, codes of practice and regulations
- contributing to facility emergency planning
- giving clear directions to occupants and visitors
- implementing safe work practices
- initiating and controlling initial emergency response
- responding to emergency signals and warnings
- taking on a leadership role within emergency control organisation and/or a deputy role for other emergency control organisation positions
- undertaking pre-emergency planning
- using communications systems
- wearing required emergency control organisation identification

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria and includes knowledge of

- command, control and coordination function of emergency control organisation
- communications systems
- context of own role within facility emergency response procedures
- dynamic risk assessment
- emergency assessment and emergency stations including assembly or marshalling points; designated telephone or intercom; designated muster points; emergency control point; master emergency control point and warden intercommunication point (WIP) telephones
- emergency signals, alarms and warnings including audible and visual alarms; audible or vibrating pagers; coded or uncoded public address announcements; email; screen alerts; stench alerts; verbal alerts and emergency devices evacuation priorities and conduct of

- evacuation including shelter-in-place or lockdown
- facility documentation including facility emergency plan; facility emergency response procedures; evacuation diagrams; personal emergency evacuation plans for occupants who have a disability and visitor profiles
- facility emergency response procedures
- hazard identification
- legislation, industry standards, codes of practice and regulations
- means of identification including arm bands with consistent colours and markings; helmets, caps, hats; tabards, vests or other distinctive clothing and uniforms
- members of emergency control organisation roles and responsibilities
- methods of accounting for occupants during and after emergencies
- methods of summoning first aid to occupants or visitors injured during an emergency evacuation
- precautions to be taken during emergencies
- Work, Health and Safety (WHS)/Occupational Health and Safety (OHS) requirements including safe work practices

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the Standards for Registered Training Organisations current at the time of assessment.

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Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Assessment must occur in workplace operational situations. Where this is not appropriate, assessment must occur in industry approved simulated workplace operational situations that reflect workplace conditions.

Resources for assessment must include access to

- a range of relevant exercises, case studies and/or simulations
- relevant and appropriate materials, equipment, tools and personal protective clothing and equipment currently used in industry
- applicable documentation including organisational policies, facility emergency plan, facility emergency response procedures, emergency systems and equipment, industry standards, equipment specifications, regulations, codes of practice and operation manuals.

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