



Australian Government

Assessment Requirements for PUAEMR034 Establish and manage a recovery centre

Release: 1

Assessment Requirements for PUAEMR034 Establish and manage a recovery centre

Modification History

Release 1.0 This is the first release of this unit of competency in the PUA Public Safety Training Package.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria on at least one occasion and includes

- analysing recovery centre financial reports
- applying organisational policies and procedures
- demonstrating decision making
- establishing and managing a recovery centre including
 - allocation and use of equipment
 - appropriate layout of recovery centre and promotion of services
 - daily operations
 - evaluating delivery services
 - maintaining accurate files and records
 - monitoring and adjusting recovery services to suit changing needs
 - recovery centre closure and transition to mainstream services
 - resource management
 - shortages of resources
- implementing recovery plans
- monitoring health and wellbeing of individuals within the recovery centre
- undertaking briefings and debriefings
- using interpersonal skills including diplomacy, tact, negotiation and conflict resolution
- working with competing and conflicting priorities.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria and includes knowledge of

- characteristics of similar emergency events including related impacts, recovery needs and possible issues
- communication methods for individuals with diverse needs, perspectives and cultural backgrounds
- communication strategies for promoting recovery centre services

- design and/or layout principles for recovery centres including essential equipment, systems, consumables and initial resource requirements
- disaster recovery funding arrangements
- lessons management
- organisational documentation, policies and procedures
- principles of recovery management
- recovery frameworks
- recovery plans and arrangements
- reporting requirements for establishing and managing a recovery centre
- specific needs and sensitivities of communities including cultural, language, religious, physical and dietary requirements.

Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must occur in operational situations or in simulated operational training situations that reflect workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to

- a range of exercises and/or case studies
- appropriate materials and equipment currently used in industry
- applicable documentation including organisational procedures, standards, equipment specifications, regulations, codes of practice and operational manuals.

Links

Companion Volume Implementation Guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=3eca5672-6d5a-410b-8942-810d0ba05bbf>