



Australian Government

Assessment Requirements for PUAEMR032 Design emergency management exercises

Release: 1

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Modification History

Release 1.0 This is the first release of this unit of competency in the PUA Public Safety Training Package.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria on at least one occasion and includes

- delivering briefings
- demonstrating decision making
- designing and planning activities and processes for emergency management exercises including
 - determining emergency management exercise needs, aim and objectives
 - developing measurable and achievable objectives related to emergency management exercise
 - establishing an exercise planning team
 - managing exercise planning activities
 - planning resource allocation
 - preparing exercise documentation including plans and evaluations
 - undertaking governance and planning meetings.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria and includes knowledge of

- components of emergency management exercises including
 - aim and objectives
 - authorities, permissions and exercise governance
 - budget and logistics requirements
 - evaluation or assessment plan
 - evidence collection tools and templates
 - exercise location risk and safety management plan
 - schedule of activities
 - scope or purpose statement
- emergency management exercise concepts, principles and arrangements
- legislative and regulatory arrangements for using resources including land, buildings,

equipment and volunteers

- organisational documentation, policies and procedures
- relevant incident, disaster, emergency management principles
- risk and safety management principles.

Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must occur in operational situations or in simulated operational training situations that reflect workplace conditions. Assessment must include two different exercises styles, with one being a multi-organisational exercise.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to

- a range of exercises and/or case studies
- appropriate materials and equipment currently used in industry
- applicable documentation including organisational procedures, standards, equipment specifications, regulations, codes of practice and operational manuals.

Links

Companion Volume Implementation Guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=3eca5672-6d5a-410b-8942-810d0ba05bbf>