



Australian Government

Assessment Requirements for PUAEMR020 Coordinate emergency planning

Release: 1

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Modification History

Release 1.0 This is the first release of this unit of competency in the PUA Public Safety Training Package.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria on at least one occasion and includes

- developing and refining emergency planning processes and outcomes
- documenting and validating an emergency plan
- ensuring maintenance and audit schedules are maintained
- establishing emergency planning context and framework
- establishing emergency planning project team expertise
- following organisational policies and procedures
- implementing consultation strategies
- maintaining records and supporting documentation
- participating in emergency planning processes
- undertaking research and analysis
- using agreed emergency planning processes and methodology
- working and consulting with entities to develop an emergency plan.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria and includes knowledge of

- availability and capability of personnel
- community information including entity profiles
- considerations that may impact on the emergency management planning framework
- constraints to planning processes
- emergency plan impact, processes, outcomes and benefits for entities
- emergency planning terminology, concepts and principles
- fundamentals of emergency planning
- jurisdictional emergency management arrangements and relevant legislation and plans
- limitations of entity knowledge about emergency planning processes and benefits
- organisational documentation, policies and procedures
- political, social, environmental and cultural considerations

- research tools and methodologies.

Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must occur in operational situations or in simulated operational training situations that reflect workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to

- a range of exercises and/or case studies
- appropriate materials and equipment currently used in industry
- applicable documentation including organisational procedures, standards, equipment specifications, regulations, codes of practice and operational manuals.

Links

Companion Volume Implementation Guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=3eca5672-6d5a-410b-8942-810d0ba05bbf>