



Australian Government

PUAEMR012 Determine treatment options

Release: 1

PUAEMR012 Determine treatment options

Modification History

Release 1. This is the first release of this unit of competency in the PUA Public Safety Training Package.

Application

This unit of competency involves the skills and knowledge required to determine a range of treatment options for responding to emergency risks. It includes establishing project and working groups, confirming risks to be considered, identifying and evaluating treatment options, recommending treatment options for each risk, promoting ongoing commitment and ownership of processes and outcomes as well as monitoring and reviewing processes.

The unit applies to personnel who are part of a working group that develops treatment options during an emergency risk assessment with a community.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

PUAEMR008 Contribute to an emergency risk management process

PUAEMR009 Facilitate emergency risk assessment

Competency Field

Emergency Management

Unit Sector

Not applicable

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1 Establish project and working group

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

1.1 Policies, procedures, reports, records and emergency risk assessments are located and analysed

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| | 1.2 | A working group is established with an appropriate balance of expertise, representation and authority |
| | 1.3 | Emergency risk management principles, terminology, processes and organisational procedures are identified and confirmed to the working group |
| | 1.4 | Sustainable emergency risk management process is negotiated for community context and capability, stakeholder needs and identified practical constraints |
| | 1.5 | Project management and consultation plans are developed with stakeholders |
| | 1.6 | Need for specialised information, additional skills and expertise in determining treatment options is identified, in accordance with organisational procedures |
| 2 | Confirm risks to be considered | |
| | 2.1 | Existing risk assessments are reviewed, in accordance with organisational procedures |
| | 2.2 | Sources of risk in determining treatment options are identified |
| | 2.3 | Responsibility for single or multi organisational management of risks is identified |
| | 2.4 | Risk treatment objectives are identified in consultation with stakeholders |
| 3 | Identify treatment options | |
| | 3.1 | Effectiveness of existing risk treatments is established through research and stakeholder consultation |
| | 3.2 | Community vulnerability is reviewed when identifying treatment options |
| | 3.3 | A range of potential risk treatment options is identified through research and stakeholder consultation |
| 4 | Evaluate treatment options | |
| | 4.1 | Evaluation methods are agreed with stakeholders |
| | 4.2 | Treatment options are assessed and risks and implications for stakeholders are identified |
| | 4.3 | Treatment options are documented so they can be accessed by stakeholders |
| | 4.4 | Feedback on likely implications and impacts of |

		treatment options is obtained from stakeholders
	4.5	Residual risks are assessed for tolerability or acceptance, in accordance with organisational procedures
	4.6	Cost benefit analysis is completed for each risk treatment option, in accordance with organisational procedures
5 Recommend treatment options for each risk	5.1	Recommended options including implementation responsibilities are agreed in consultation with stakeholders
	5.2	Recommended options and residual risks are documented, in accordance with organisational policies and procedures
	5.3	Recommendations are submitted for approval, in accordance with organisational policies and procedures
6 Promote commitment and ownership of processes and outcomes	6.1	Communication and consultation is undertaken with community stakeholders using a range of methods and options
	6.2	A range of communication strategies are used whilst determining treatment options
	6.3	Processes, decisions and outcomes are documented, in accordance with organisational policies and procedures
	6.4	Information is provided to the community and stakeholders
7 Monitor and review processes	7.1	Data and stakeholders contact information is reviewed and updated, as required
	7.2	Treatment options are monitored and reviewed, in accordance with organisational procedures
	7.3	Opportunities for improving emergency risk management processes are reported to authorised personnel

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions may be found in the Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces and is equivalent to PUAEMR012B Determine treatment options.

Links

PUA Training Package Companion Volume Implementation Guide is found in VETNet - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=3eca5672-6d5a-410b-8942-810d0ba05bbf>

Assessment Requirements for PUAEMR012 Determine treatment options

Modification History

Release 1. This is the first release of this unit of competency in the PUA Public Safety Training Package.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria on at least one occasion and includes

- completing documentation
- determining risks to be considered and producing recommendations
- establishing project and working group
- following organisational policies and procedures including Work, Health and Safety (WHS)/Occupational Health and Safety (OHS) requirements
- identifying, evaluating and recommending treatment options for each risk
- maintaining momentum and achieving project outcomes using available resources
- managing meetings including negotiating and communicating with stakeholders
- negotiating and working with stakeholder groups
- obtaining feedback and monitoring and reviewing treatment processes and outcomes
- promoting commitment and ownership of processes and outcomes
- recognising project constraints
- researching and analysing skills to determine potential treatment options
- utilising specialised information

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria and includes knowledge of

- characteristics and demographics of community
- communication and negotiation techniques
- decision making techniques to facilitate evaluating residual risk and cost benefit analysis
- emergency risk management concepts and principles including facility emergency response plan
- evaluation methods including
 - analysis of treatment effectiveness
 - first pass cost benefit analysis
 - legal, regulatory and compliance impact
 - potential to create new or secondary risks

- stakeholder acceptability
- industry standards
- legislative and regulatory requirements for emergency risk management
- meeting protocols
- organisational documentation, policies and procedures including
 - arrangements specified in legislation
 - existing disaster plans, agreements or memoranda of understanding
 - facility emergency response plan
 - organisational or jurisdictional emergency risk management policies or procedures
 - Work, Health and Safety (WHS)/Occupational Health and Safety (OHS) requirements
- practical constraints including
 - arrangements, roles and responsibilities set down in existing emergency management plans
 - availability of technical expertise, technology and equipment
 - budgets, time, availability and capability of personnel
 - community knowledge of emergency risk management processes and benefits
 - land use planning policy, authority and regulation
 - legislation covering emergency and environmental management, safety standards and local government regulations
 - political, social and cultural considerations
- range of options for treating emergency risk
- risk mitigation
- risk treatment options
- sources of risk
- specialised information
- stakeholders

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the Standards for Registered Training Organisations current at the time of assessment.

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Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Assessment must occur in workplace operational situations where it is appropriate to do so; where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate workplace conditions.

Competency should be assessed facilitating a group emergency risk management process where

an agreed set of treatment options is produced for a given set of risks in the workplace or in a simulated workplace environment.

Resources for assessment must include access to

- a range of relevant exercises, case studies and/or simulations
- relevant and appropriate materials, equipment, tools and personal protective clothing and equipment currently used in industry
- applicable documentation including organisational procedures, industry standards, equipment specifications, regulations, codes of practice and operational manuals.

Links

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