



Australian Government

PUAEMR011 Manage and evaluate emergency management exercises

Release: 1

PUAEMR011 Manage and evaluate emergency management exercises

Modification History

Release 1. This is the first release of this unit of competency in the PUA Public Safety Training Package.

Application

This unit of competency involves the skills and knowledge required to manage and evaluate activities which exercise elements of emergency management arrangements. It includes preparing and managing exercise activities to any context in which an emergency management exercise is appropriate and evaluating outcomes against exercise objectives.

Emergency management exercises may be used in any context where there is a requirement to plan for or manage an emergency. An exercise scale can range from a small activity in a volunteer emergency response unit to a major evacuation exercise for an industrial plant.

The unit applies to personnel who are responsible for implementing and evaluating pre-designed emergency management exercises.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

Emergency Management

Unit Sector

Not applicable

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1 Prepare exercise**
 - 1.1** Exercise documentation are reviewed to confirm governance and stakeholder requirements
 - 1.2** Exercise aim, objectives, activities and evaluation plan are examined and confirmed
 - 1.3** Relevant permissions, authorities, clearances and approvals are identified and confirmed
 - 1.4** Logistic requirements are identified and organised, in accordance with organisational procedures
 - 1.5** Communication plan is designed and implemented, in consultation with stakeholders
- 2 Manage exercise activities**
 - 2.1** Exercise management team is formed, in accordance with organisational policies and procedures
 - 2.2** Communication and consultation is established and maintained with activity personnel throughout the conduct of the exercise
 - 2.3** Exercise site preparation and familiarisation is ensured, in accordance with the exercise plan
 - 2.4** Briefings are prepared and delivered to stakeholders detailing exercise objectives and activities
 - 2.5** Confirmation and management of logistic requirements for exercise activities are confirmed
 - 2.6** Exercise plan is used to initiate and facilitate the conduct and direction of the exercise
 - 2.7** Exercise hazards are identified, risks are continually assessed and control measures are implemented
- 3 Evaluate outcomes against exercise objectives**
 - 3.1** Post exercise debriefings are conducted and feedback is obtained and actions are identified
 - 3.2** Exercise feedback is collated, recorded, analysed and issues are identified
 - 3.3** Exercise report, including recommendations, is prepared, in accordance with organisational procedures and is distributed to relevant stakeholders

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions may be found in the Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces and is equivalent to PUAEMR030 Manage and evaluate emergency management exercises.

Links

PUA Training Package Companion Volume Implementation Guide is found in VETNet - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=3eca5672-6d5a-410b-8942-810d0ba05bbf>