



Australian Government

Assessment Requirements for PUAEMR007 Develop emergency management plans

Release: 1

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Modification History

Release 1. This is the first release of this unit of competency in the PUA Public Safety Training Package.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria on at least two occasions and includes

- developing or refining planning parameters
- developing emergency planning processes in cooperation with stakeholders
- documenting and applying emergency response plans
- establishing planning context and framework
- following organisational policies and procedures including Work, Health and Safety (WHS)/Occupational Health and Safety (OHS) requirements
- explaining planning process and promoting its benefits to stakeholders and communities
- locating and interpreting risk information
- monitoring and reviewing planning process and outcomes including evaluating planning processes and outcomes with stakeholders
- negotiating outcomes
- providing risk management information, advice and opinions
- recognising and working with emergency management plan constraints
- undertaking risk research and analysis including using emergency risk information registers and emergency management research tools
- validating and implementing planning outcomes
- working cooperatively and with stakeholders in developing plans

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria and includes knowledge of

- emergency response plans
- emergency management drivers
- emergency risk management plan constraints including
 - arrangements, roles and responsibilities set down in existing emergency management plans
 - availability of technical expertise, technology and equipment
 - budgets, time, availability and capability of personnel

- land use planning, building codes and other regulations
- legislation covering emergency management, environmental management, safety standards and local government regulations
- limited organisational knowledge of emergency risk management processes and benefits
- emergency risk management terminology, concepts and principles
- emergency risk management tools
- fundamentals of emergency management planning
- fundamentals of risk management and risk mitigation including industry standards
- group dynamics and strategies for team building and stakeholder liaison
- legislative and regulatory obligations
- organisational documentation, policies and procedures including Work, Health and Safety (WHS)/Occupational Health and Safety (OHS) requirements
- potential stakeholders
- research tools and risk analysis techniques including risk management registers

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the Standards for Registered Training Organisations current at the time of assessment.

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Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Assessment must occur in workplace operational situations where it is appropriate to do so; where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate workplace conditions.

Competency should be demonstrated in at least two different contexts throughout the life of an emergency planning project or during components of a number of projects, one of which may be simulated.

Resources for assessment must include access to

- a range of relevant exercises, case studies and/or simulations
- relevant and appropriate materials, equipment, tools and personal protective clothing and equipment currently used in industry
- applicable documentation including organisational procedures, industry standards, equipment specifications, regulations, codes of practice and operational manuals.

Links

PUA Training Package Companion Volume Implementation Guide is found in VETNet - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=3eca5672-6d5a-410b-8942-810d0ba05bbf>

