



Australian Government

PUAEMR004 Manage risk treatment implementation

Release: 1

PUAEMR004 Manage risk treatment implementation

Modification History

Release 1. This is the first release of this unit of competency in the PUA Public Safety Training Package.

Application

This unit of competency involves the skills and knowledge required to communicate, facilitate and review implementation of selected risk treatments. It includes confirming implementation context, developing implementation plan, communicating the treatment plan, facilitating treatment plan implementation and monitoring and reviewing treatment plan implementation.

The unit applies to managers or members of project teams responsible for implementing a risk treatment plan who are working at local, regional or state level organisations.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

Emergency Management

Unit Sector

Not applicable

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1 Confirm implementation context

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

1.1 Project drivers, triggers, risks, risk management contexts, treatment options, priorities and practical constraints are clarified

1.2 Applicable policies and procedures are identified

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| | 1.3 | Key stakeholders are identified along with their potential interests, sensitivities, roles and responsibilities |
| 2 Develop implementation plan | 2.1 | Risks to be treated and current treatment options are confirmed, in accordance with organisational policies and procedures |
| | 2.2 | Performance criteria for assessing the effectiveness of treatment implementation are established, in consultation with stakeholders |
| | 2.3 | Treatment actions, resources required, milestones, budget, reporting procedures and roles and responsibilities of project team members are identified |
| | 2.4 | Implementation issues are identified and contingencies are developed, as required, in accordance with organisational policies |
| | 2.5 | An agreed treatment plan is documented and submitted for approval, in accordance with organisational policies and procedures |
| 3 Communicate the treatment plan | 3.1 | Processes to effectively consult and communicate are selected for implementation |
| | 3.2 | Consultation plan is developed and implemented, in accordance with organisational procedures |
| 4 Facilitate treatment plan implementation | 4.1 | Treatment tasks and activities are allocated, in accordance with the implementation plan |
| | 4.2 | Communication between working group members is maintained |
| | 4.3 | Stakeholders are kept informed of progress, performance and any proposed variations in strategy or implementation |
| | 4.4 | Agreed treatment plan variations are planned, assessed and presented to accommodate changed circumstances or to achieve more effective outcomes |
| 5 Monitor and review treatment plan implementation | 5.1 | A review process is established, in accordance with organisational policies and in consultation with stakeholders |
| | 5.2 | Effectiveness of treatment activities, adequacy of resources, project progress and expenditure are |

monitored against plans and are recorded and reported

- 5.3 Implementation plans are adjusted, as required, following the review process
- 5.4 Adjustments to implementation plans are communicated to stakeholders, in accordance with treatment plan
- 5.5 Residual risk is re-evaluated after treatment to determine whether to accept the risk or reassess the risk, in accordance with the treatment plan

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions may be found in the Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces and is equivalent to PUAEMR025 Manage risk treatment implementation.

Links

PUA Training Package Companion Volume Implementation Guide is found in VETNet - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=3eca5672-6d5a-410b-8942-810d0ba05bbf>

Assessment Requirements for PUAEMR004 Manage risk treatment implementation

Modification History

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria on at least two separate occasions and includes

- applying a range of media communication and methods to communicate with stakeholders
- communicating treatment plan
- confirming implementation context
- developing implementation plan
- facilitating treatment plan implementation
- following organisational policies and procedures including Work, Health and Safety (WHS)/Occupational Health and Safety (OHS) requirements
- identifying practical constraints for existing control measures with stakeholders
- monitoring and reviewing treatment plan implementation
- stakeholder networking and relationship building
- working with stakeholder groups

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria and includes knowledge of

- analytical, problem solving and decision making techniques to facilitate monitoring progress against targets
- emergency risk management concepts and principles including industry standards
- jurisdiction and organisational documentation and reporting procedures
- jurisdictional and organisational responsibilities for implementing risk treatment options
- legislative and regulatory requirements relevant to implementing risk treatments
- options for communicating with stakeholders
- organisational policies and procedures including
 - arrangements in legislation
 - existing disaster plans, agreements and/or memorandums of understanding
 - facility emergency response plan
 - local planning regulations, development controls and environmental plans

- organisational or jurisdictional emergency risk management policies or procedures
- Work, Health and Safety (WHS)/Occupational Health and Safety (OHS) requirements including risk mitigation
- performance criteria for assessing treatment implementation including
 - continuous monitoring of maintenance of equity
 - continued involvement of stakeholders
 - cost effectiveness of treatment
 - evaluation in terms of actual risk reduction
 - evaluation of need for redefinition of policy
 - feedback mechanism
 - consideration of change that takes place over time
- practical constraint requirements and context including
 - arrangements, roles and responsibilities set down in existing facility emergency response plans
 - availability of technical expertise, technology and equipment
 - budgets, time, availability and capability of people
 - land use planning
 - legislation covering emergency and environmental management, safety standards and local government regulations
 - limited community knowledge of emergency risk management processes and benefits
 - political, social and cultural considerations

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the Standards for Registered Training Organisations current at the time of assessment.

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Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Assessment must occur in workplace operational situations where it is appropriate to do so; where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate workplace conditions.

Candidates must demonstrate that they have developed criteria to monitor implementation progress, report on progress and communicate and consult with stakeholders. They must present evidence from at least two different contexts, one of which may be simulated.

Resources for assessment must include access to

- a range of relevant exercises, case studies and/or simulations
- relevant and appropriate materials, equipment, tools and personal protective clothing and

equipment currently used in industry

- applicable documentation including organisational procedures, industry standards, equipment specifications, regulations, codes of practice and operational manuals.

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