



Australian Government

PUABIO001 Conduct planning in a biosecurity emergency response

Release: 1

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Modification History

Release 1. This is the first release of this unit of competency in the PUA Public Safety Training Package.

Application

This unit involves the skills and knowledge required to conduct biosecurity emergency response planning and to contribute to outputs (e.g. incident action plans, resourcing requirements and tracking, operational situation reports, maps and status boards) produced by personnel with responsibility for the outputs.

This could be part of a continuous activity with a daily, weekly or longer cycle. Individuals working within any functional area within a Control Centre or Forward Command Post undertaking emergency response planning tasks as part of a team, will typically work under supervision.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

Biosecurity

Unit Sector

Biosecurity

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1 Contribute to the planning process

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

1.1 Planning tasks specific to the biosecurity emergency response are identified

- 1.2 Individual role and responsibilities within the biosecurity emergency response team are identified, in accordance with organisational procedures and in consultation with approved personnel
 - 1.3 Biosecurity emergency response planning tasks and outputs are identified
 - 1.4 Timelines and potential constraints with the biosecurity emergency response planning processes are identified
 - 1.5 Legislative requirements, industry standards, codes of practice and safe work practices for health and wellbeing are identified and implemented, in accordance with organisational procedures
- 2 **Perform planning activities**
 - 2.1 Sources of biosecurity emergency response planning information are identified and used, in accordance with organisational procedures
 - 2.2 An information collection plan is followed and implemented, as required
 - 2.3 Information is prepared in the required format for biosecurity emergency response planning task outputs
 - 2.4 Biosecurity emergency response planning task outputs are recorded and documented, in accordance with organisational procedures, using approved incident management system templates and technology
 - 2.5 Biosecurity emergency response planning task outputs are disseminated to approved personnel, in accordance with organisational procedures and requirements
 - 2.6 Visual displays are updated to reflect current biosecurity emergency response situation
- 3 **Review planning activities**
 - 3.1 Immediate supervisor is briefed when biosecurity emergency response planning tasks are completed
 - 3.2 Feedback on quality and timeliness of biosecurity emergency response planning tasks is assessed
 - 3.3 Biosecurity emergency response planning documentation managed, in accordance with organisational procedures and requirements

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions may be found in the Companion Volume Implementation Guide.

Unit Mapping Information

New unit, no equivalent unit.

Links

PUA Training Package Companion Volume Implementation Guide is found in VETNet - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=3eca5672-6d5a-410b-8942-810d0ba05bbf>

Assessment Requirements for PUABIO001 Conduct planning in a biosecurity emergency response

Modification History

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria on at least one occasion and includes

- applying Work, Health and Safety (WHS)/Occupational Health and Safety (OHS) guidelines
- developing collection plans
- finding and using sources of biosecurity emergency response functional area information
- identifying biosecurity emergency response roles and responsibilities
- meeting legislation, industry standards, codes of practice and regulation requirements
- planning task outputs for biosecurity emergency response are produced within identified timelines
- producing inputs and outputs that meet identified functional area requirements
- using organisational documentation
- working with incident management systems including tools and templates

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria and includes knowledge of

- biosecurity emergency response planning inputs and outputs for the functional area
- biosecurity emergency response planning processes for relevant functional area
- biosecurity emergency response planning timelines
- biosecurity emergency response roles and responsibilities
- collection plans
- difference between levels of biosecurity emergency response planning tasks – strategic, tactical and operational
- dissemination of information using briefing and debriefing processes
- documentation and reporting requirements
- incident management systems including response planning guides and templates
- legislation, industry standards, codes of practice and regulations
- organisational documentation
- organisational policies and procedures
- sources of biosecurity emergency response functional area information

- types of visual displays
- Work, Health and Safety (WHS)/Occupational Health and Safety (OHS) requirements

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the Standards for Registered Training Organisations current at the time of assessment.

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Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Assessment must occur in workplace operational situations. Where this is not appropriate, assessment must occur in industry approved simulated workplace operational situations that reflect workplace conditions.

Resources for assessment must include access to

- a range of relevant exercises, case studies and/or simulations
- relevant and appropriate materials, equipment, tools and personal protective clothing and equipment currently used in industry
- applicable documentation including organisational procedures, industry standards, equipment specifications, regulations, codes of practice and operation manuals.

Links

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