



Australian Government

Department of Education, Employment and Workplace Relations

PSP41712 Certificate IV in Government (Personnel Security)

Release: 1

PSP41712 Certificate IV in Government (Personnel Security)

Modification History

Release	TP Version	Comments
1	PSP12 V1	First release. Supersedes and equivalent to PSP41704

Description

This specialist qualification covers the competencies required for working without supervision in the personnel security area of the public sector. Where a free choice of electives is available these may be drawn from this or other Training Packages to reflect the particular work context or career plans of the individual.

Pathways Information

Not applicable.

Licensing/Regulatory Information

Not applicable.

Entry Requirements

Not applicable.

Employability Skills Summary

Not applicable.

Packaging Rules

15 units of competency are required for this qualification:

- 7 core units
- 8 elective units

Choose 8 elective units including:

- 5 unit from Group A
- 1 unit from Group B
- 2 units from elsewhere within this Training Package, or from another endorsed Training Package or Accredited Course

Units selected should not duplicate content already covered by other units in this qualification.

All elective units must be selected from an equivalent qualification level or higher, unless otherwise stated.

** For this qualification, a maximum of 1 unit from Certificate III level may be used.

Core Units	
PSPETHC401A	Uphold and support the values and principles of public service
PSPGOV408A	Value diversity
PSPGOV422A	Apply government processes
PSPLEGN401A	Encourage compliance with legislation in the public sector
PSPSEC401A	Undertake government security risk analysis
PSPSEC405A	Handle security classified information
PSPSEC406A	Provide government security briefings
Elective Units	
Group A	
PSPGOV411A	Deal with conflict
PSPGOV412A	Use advanced workplace communication strategies
PSPGOV417A	Identify and treat risks

PSPREG411 A	Gather information through interviews
PSPREG416 A	Conduct data analysis
PSPSEC402A	Implement security risk treatments
PSPSEC404A	Conduct personnel security assessments
Group B	
PSPOHS301 A	Contribute to workplace safety
PSPOHS401 B	Implement workplace safety procedures and programs