



Australian Government

Department of Education, Employment and Workplace Relations

PSPLAND401A Assess Crown land

Release 3

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Modification History

Release	TP Version	Comments
3	PSP12V1	Unit descriptor edited.
2	PSP04V4.2.	Layout adjusted. No changes to content.
1	PSP04V4.1	Primary release.

Unit Descriptor

This unit covers the competency to assess Crown (or State) land in order to deal with the public land. It includes inspecting the land, liaising with stakeholders, preparing a land assessment report and reviewing public submissions.

In practice, assessing Crown land may overlap with other generalist or specialist public sector work activities, such as working ethically, complying with legislation, applying government processes, using resources, gathering and analysing information, working with diversity.

No licensing, legislative, regulatory or certification requirements apply to this unit at the time of publication

Application of the Unit

Not applicable.

Licensing/Regulatory Information

Not applicable.

Pre-Requisites

Not applicable.

Employability Skills Information

This unit contains employability skills.

Elements and Performance Criteria Pre-Content

Elements are the essential outcomes of the unit of competency. Together, performance criteria specify the requirements for competent performance. Text in ***bold italics*** is explained in the Range Statement following.

Elements and Performance Criteria

ELEMENT

PERFORMANCE CRITERIA

1. Inspect land

- 1.1 The ***purpose*** of the land assessment is identified to determine ***land evaluation criteria***.
- 1.2 The ***information*** required to identify and locate the area to be inspected is gathered.
- 1.3 Notifications are issued in accordance with organisational policy and procedures.
- 1.4 Location of the site in the field is determined.
- 1.5 The site is inspected and the assessment is conducted in accordance with organisational guidelines and procedures.
- 1.6 Occupational health and safety legislative requirements are adhered to.

2. Liaise with stakeholders

- 2.1 All ***stakeholders*** involved in the process are identified.
- 2.2 Stakeholders are referenced where appropriate in accordance with organisational and ***best practice requirements***.
- 2.3 ***Issues*** associated with the land are identified in consultation with expert advisers.

3. Prepare land assessment report

- 3.1 Existing published information and field information gathered are documented in accordance with ***organisational guidelines and procedures***.
- 3.2 An inventory is used to assess the land's capability according to prescribed land evaluation criteria.
- 3.3 The ***most suitable uses*** for the land are identified and the preferred use/s are listed.
- 3.4 Recommendations based on the assessment, the policies relating to the land and the reason for the assessment are clearly stated in the report.

4. Review public submissions

- 4.1 All ***submissions*** received in relation to the assessment are registered and their content is evaluated.
- 4.2 The assessment is reviewed based on the information provided in the submissions.
- 4.3 Changes to the assessment are made as required and supported by explanation and evidence.

Required Skills and Knowledge

This section describes the essential skills and knowledge and their level, required for this unit.

Skill requirements

Look for evidence that confirms skills in:

- interpreting legislation and policies
- investigating land ownership and tenure
- researching and interpreting information
- undertaking historical search
- interpreting a survey plan
- interpreting a map or plan
- interpreting an aerial photo
- using a compass/geographic positioning system (GPS)
- locating and identifying survey marks
- measuring/estimating distances/areas
- evaluating land capability and suitability
- communicating orally with a diverse range of stakeholders
- responding to diversity, including gender and disability
- accessing computer systems and operating a word processor
- accessing and interpreting information from natural resource databases
- preparing a natural resource inventory
- preparing an assessment and documentation to organisational standards
- compiling reports
- applying public sector legislation such as occupational health and safety, environment and sustainability, anti-discrimination and diversity in the context of land assessments

Knowledge requirements

Look for evidence that confirms knowledge and understanding of:

- legislative and organisational occupational health and safety requirements for working in the field
- legislation, policies and procedures for land assessments
- geomorphology and geological processes
- land management practices and principles
- vegetation identification and classification
- animal identification
- stocking rates
- survey techniques
- soil classification
- land evaluation criteria

- heritage requirements of land assessments
- Aboriginal culture and Aboriginal cultural heritage requirements of land assessments
- sustainability and environmental requirements
- interpretation of planning documents
- organisational delegations

Evidence Guide

The Evidence Guide specifies the evidence required to demonstrate achievement in the unit of competency as a whole. It must be read in conjunction with the Unit descriptor, Performance Criteria, the Range Statement and the Assessment Guidelines for the Public Sector Training Package.

Units to be assessed together

- *Pre-requisite* units that must be achieved prior to this unit: *Nil*
- *Co-requisite* units that must be assessed with this unit: *Nil*
- *Co-assessed units* that may be assessed with this unit to increase the efficiency and realism of the assessment process include, but are not limited to:
 - PSPETHC401A Uphold and support the values and principles of public service
 - PSPGOV403B Use resources to achieve work unit goals
 - PSPGOV406B Gather and analyse information
 - PSPGOV408A Value diversity
 - PSPGOV422A Apply government processes
 - PSPLEGN401A Encourage compliance with legislation in the public sector

Overview of evidence requirements

In addition to integrated demonstration of the elements and their related performance criteria, look for evidence that confirms:

- the knowledge requirements of this unit
- the skill requirements of this unit
- application of the Employability skills as they relate to this unit (see Employability Summaries in Qualifications Framework)
- assessment of Crown or State land in a range of (3 or more) contexts (or occasions, over time)

Resources required to carry out assessment

These resources include:

- legislation, policy, procedures and protocols relating to assessment of Crown land
- access to motor vehicle (4wd if rugged terrain) or boat (waterfront properties), camera, basic survey equipment, reference books and material, and maps
- access to relevant natural resource computer packages including Internet access
- case studies and workplace scenarios to capture the range of situations likely to be encountered when assessing Crown land

Where and how to

Valid assessment of this unit requires:

assess evidence

- a workplace environment or one that closely resembles normal work practice and replicates the range of conditions likely to be encountered when assessing Crown land, including coping with difficulties, irregularities and breakdowns in routine
- assessment of Crown or State land in a range of (3 or more) contexts (or occasions, over time)

Assessment methods should reflect workplace demands, such as literacy, and the needs of particular groups, such as:

- people with disabilities
- people from culturally and linguistically diverse backgrounds
- Aboriginal and Torres Strait Islander people
- women
- young people
- older people
- people in rural and remote locations

Assessment methods suitable for valid and reliable assessment of this competency may include, but are not limited to, a combination of 2 or more of:

- case studies
- demonstration
- observation
- portfolios
- questioning
- scenarios
- simulation or role plays
- authenticated evidence from the workplace and/or training courses

For consistency of assessment

Evidence must be gathered over time in a range of contexts to ensure the person can achieve the unit outcome and apply the competency in different situations or environments

Range Statement

The Range Statement provides information about the context in which the unit of competency is carried out. The variables cater for differences between States and Territories and the Commonwealth, and between organisations and workplaces. They allow for different work requirements, work practices and knowledge. The Range Statement also provides a focus for assessment. It relates to the unit as a whole. Text in ***bold italics*** in the Performance Criteria is explained here.

Purpose of the land assessment may be:

- sale
- development
- reservation/protection
- lease
- licence
- to meet legislative requirements

Prescribed land evaluation criteria may be specified in:

- organisational guidelines
- land use guidelines

Information may include:

- land ownership and tenure
- topographical maps
- detailed survey plan
- aerial photographs
- current policies relating to the area
- environmental and sustainability planning information
- historical information about land use

Stakeholders may include:

- government organisations
- local population
- general public
- a Local Government council
- adjoining landholders

Best practice requirements include:

- quality customer service
- quality system documentation

Issues may include:

- environmental issues
- social issues
- heritage issues such as:
 - Australian heritage
 - cultural heritage
 - Aboriginal cultural heritage
- economical issues (triple bottom line)

Organisational

- regulatory requirements

guidelines and procedures may include:

Most suitable uses for the land may be specified in:

Submissions from the public may include:

- industry practices
- manual and electronic application
- organisational guidelines
- appropriate legislation
- planning schemes
- environment assessment reports
- land council documents
- land use policies
- objections/support to preferred uses listed
- objections to proposed disposal of public land
- comment on incorrect or incomplete content
- land use/zoning issues
- objections to proposed development of public land

Unit Sector(s)

Not applicable.

Competency field

Public Land Administration.