



Australian Government

PSPTRP004 Conduct detailed vehicle inspections

Release: 1

PSPTRP004 Conduct detailed vehicle inspections

Modification History

Release	Comments
1	This unit was released in PSP Public Sector Training Package release 1.0 and meets the Standards for Training Packages. This unit supersedes and is equivalent to PSPTRAN408 Conduct detailed vehicle inspections. • Unit code updated • Content and formatting updated to comply with new standards • All PC transitioned from passive to active voice

Application

This unit describes the skills required to conduct and document vehicle inspections undertaken at an authorised inspection location. It includes preparing for inspections, determining correct vehicle dimensions and configurations, recording, reviewing, reporting and acting on inspection findings.

This unit applies to those working in road transport regulatory roles who are authorised under enabling legislation to conduct detailed vehicle inspections at an authorised inspection location to confirm vehicle compliance and serviceability and/or roadworthiness.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to.

Those undertaking this unit would work independently in consultation with others, performing routine task in a familiar context.

No licensing, legislative or certification requirements apply to unit at the time of publication.

Competency Field

Transport

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe the essential outcomes	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions section.
1. Prepare for detailed inspections	1.1 Identify types of inspections. 1.2 Assess sites with regard to personal safety and the safety of others. 1.3 Identify and confirm scope and detailed requirements of each inspection with relevant personnel. 1.4 Check and confirm as operational materials and equipment required to conduct inspections. 1.5 Access and interpret information from relevant sources to enable inspections.
2. Conduct detailed inspections	2.1 Access and review motor vehicle documentation to establish key information on the vehicles under inspection. 2.2 Verify vehicle identity for each vehicle inspected. 2.3 Carry out vehicle inspections using approved methods and equipment, taking into consideration the specifications and tolerances relative to each vehicle. 2.4 Identify, examine, measure and test vehicle structure and components as necessary. 2.5 Observe work health and safety legislation, codes of practice, policies and procedures during the inspection. 2.6 Identify and record vehicle non-compliances.
3. Determine correct vehicle dimensions and/or configurations	3.1 Reference guidelines as necessary for comparison with inspection findings. 3.2 Interpret information and follow procedures.
4. Record and review inspection findings	4.1 Obtain, complete and keep required documentation and evidence. 4.2 Conduct consultations with stakeholders to verify accuracy and validity of findings as required. 4.3 Assess findings for non-compliance.
5. Report and act on findings	5.1 Report inspection findings to relevant person/s. 5.2 Provide supporting information and explanations as required. 5.3 Prepare and file documentation and records. 5.4 Identify, report and act on issues arising from inspections which require further action.

Foundation Skills

Foundation skills are embedded within the elements and performance criteria of this unit.

Unit Mapping Information

This unit supersedes and is equivalent to PSPTRAN408 Conduct detailed vehicle inspections.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>

Assessment Requirements for PSPTRP004 Conduct detailed vehicle inspections

Modification History

Release	Comments
1	These Assessment Requirements were released in PSP Public Sector Training Package release 1.0 and meet the Standards for Training Packages. Assessment Requirements created drawing upon specified assessment information from superseded unit

Performance Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the candidate must demonstrate evidence of performance of the following on at least one occasion.

- consulting with stakeholders to verify findings
- reading complex legislation, guidelines and manufacturer's specifications
- interpreting information and procedures
- recording findings and preparing reports
- referencing guidelines when required
- using observation and analysis
- applying public sector legislation, including work health and safety and environmental procedures, in the context of conducting detailed vehicle examinations
- using compliance equipment and technology
- using detailed inspection methodologies, including safe work practices
- measuring and comparing with tolerances
- conducting at least three detailed vehicle inspections, on separate occasions or for three different situations at an actual or simulated authorised inspection location
- adhering to legal, ethical and organisational requirements relating to the conduct of detailed vehicle inspections

Knowledge Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the depth of knowledge demonstrated must be appropriate to the job context of the candidate.

- organisational policies and procedures
- National Transport Commission guidelines

- vehicle components and procedures
- legislation and regulations, including Australian Design Rules
- powers of transport inspector and/or authorised officer under jurisdictional legislation
- functions and roles of other professionals involved
- principles of risk management
- work health and safety in the context of conducting detailed vehicle examinations

Assessment Conditions

Some components of this unit require assessment in a workplace environment (real or simulated) therefore the unit is not suitable for fully external or electronic based assessment.

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>