



**Australian Government**

# **Assessment Requirements for PSPTIS104**

## **Prepare to translate or interpret**

**Release: 1**

# Assessment Requirements for PSPTIS104 Prepare to translate or interpret

## Modification History

Not applicable.

## Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and:

- prepare for two translating or interpreting assignments, including:
  - analysing the demands of assignments
  - confirming assignment requirements and details with clients and colleagues using communication media suited to all parties
  - developing action and work plans.

## Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

- discourse mapping of interpreting assignments as relevant to work role
- methods of communication with clients
- professional procedures and guidelines and business standards applicable to accepting, declining and planning for an assignment
- tools and equipment relevant to assignments
- Work Health and Safety (WHS) practices and procedures relevant to nature of assignment.

## Assessment Conditions

Skills must be demonstrated in a workplace or simulated environment that reflects workplace conditions.

Assessment must ensure access to:

- suitable facilities, equipment and resources, including:
  - examples of translation work plans and interpreting discourse maps prepared for assignments as relevant to work role
  - professional procedures and guidelines
  - business standards
  - relevant WHS policies and procedures.

Assessors must satisfy the Standards for Registered Training Organisations' requirements for assessors.

## Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>