



Australian Government

PSPTIS102 Apply codes and standards to ethical practice

Release: 1

PSPTIS102 Apply codes and standards to ethical practice

Modification History

Not applicable.

Application

This unit describes the performance outcomes, skills and knowledge required to apply current and relevant standards of professional and ethical behaviour when interpreting or translating in general settings and contexts. It includes knowledge of the industry's professional codes of ethics and their application to practice. It includes the ability to consider a range of ethical issues and to reflect on and continuously develop professional practice.

This unit applies to those working as translators or interpreters in a range of general settings and contexts.

The skills in this unit must be applied in accordance with Commonwealth and State or Territory legislation, Australian Standards and industry codes of practice.

No occupational licensing, certification or specific legislative requirements apply to this unit at the time of publication.

Competency Field

Translating and Interpreting

Elements and Performance Criteria

ELEMENTS

PERFORMANCE CRITERIA

Elements describe the essential outcomes.

Performance criteria describe the performance needed to demonstrate achievement of the element.

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|--|---|
| 1. Develop knowledge of ethical and professional issues. | 1.1. Use reliable sources of information to ensure that knowledge of ethical issues and professional practice is current, comprehensive and relevant.
1.2. Utilise professional relationships and networks to facilitate awareness of current issues.
1.3. Analyse applicable codes of ethics and conduct and their relationship to work practices. |
| 2. Apply ethical standards to professional practices. | 2.1. Identify and examine factors that impact on professional and ethical decision making.
2.2. Apply codes and standards of ethical conduct to assignments.
2.3. Identify and use strategies for dealing with dilemmas and resolving problems. |

- 2.4. Promote ethical standards and practice with clients, colleagues and others.
- 3. Evaluate professional practices and knowledge related to ethical practice.
 - 3.1. Reflect on and evaluate ethical practices in work assignments.
 - 3.2. Monitor and review practice in relation to standards of ethics and conduct.
 - 3.3. Seek advice and feedback on performance to improve ethical practice.
 - 3.4. Participate in professional development activities and networks to address identified needs in current ethical practice.

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

Supersedes and is not equivalent to PSPTIS001 Apply codes and standards to ethical practice.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>

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Assessment Requirements for PSPTIS102 Apply codes and standards to ethical practice

Modification History

Not applicable.

Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and:

- on at least two occasions:
 - express and seek advice on professional issues and dilemmas and problems
 - undertake research to identify and use professional resources, associations and networks
 - apply codes of ethics and conduct to situations involving:
 - potential conflicts of interest
 - conflict between client requirements and ethical standards
 - differences in expectations caused by cultural practices or customs
 - dilemmas caused by tensions between personal and professional standards of practice and values
 - justify actions taken when applying codes of ethics and conduct in above situations
 - maintain knowledge of ethical and professional issues and requirements.

Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

- professional codes of ethics and conduct and industry standards for interpreters and translators as relevant to work role
- standards of behaviour and conduct relating to translating or interpreting practice in different work contexts
- differences in expectations caused by cultural practices or customs
- networks relevant to own professional practice
- professional techniques, strategies and responsibilities of translators and interpreters
- types and sources of professional resources
- situations posing dilemmas and problems and their implications for decisions
- workplace processes to evaluate professional practices related to ethical practice.

Assessment Conditions

Skills must be demonstrated in a workplace or simulated environment that reflects workplace conditions.

Assessment must ensure access to:

- suitable facilities, equipment and resources, including:
 - scenarios, case studies or relevant examples of interactions with colleagues and clients that provide opportunities to address problems related to ethical decision making
- industry standards and professional codes of ethics and codes of conduct.

Assessors must satisfy the Standards for Registered Training Organisations' requirements for assessors.

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