



Australian Government

PSPSEC019 Respond to government security incidents

Release: 1

PSPSEC019 Respond to government security incidents

Modification History

Supersedes and is equivalent to PSPSEC002 Respond to government security incidents.

Application

This unit describes the performance outcomes, skills and knowledge required to access and advise on security incidents and plan an incident response within the limits of role and responsibility.

Those undertaking this unit work independently and as part of a team, using support resources and performing routine tasks in a range of familiar and unfamiliar contexts.

The skills in this unit must be applied in accordance with Commonwealth and State or Territory legislation, Australian standards and industry codes of practice.

No occupational licensing, certification or specific legislative requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Competency Field

Security

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes

1. Assess and advise on security incidents.

2. Plan incident response.

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1. Identify security incident and respond in accordance with organisational procedures.
- 1.2. Conduct preliminary assessment considering the nature of the breach, level of risk and likely consequences.
- 1.3. Determine limitations of own expertise and refer to more specialised personnel as required.
- 1.4. Maintain records about the incident.

- 2.1. Identify, collect and assess evidence to determine risk factors.

- 2.2. Recommend action appropriate to the level of seriousness of the incident.
- 2.3. Identify and document changes required in security policy as a result of the incident.
- 2.4. Advise relevant agencies of the incident.
- 2.5. Prepare a final report incorporating background to the incident, action taken, interview statements, outcomes, summary of findings and recommended actions.

Foundation Skills

Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed here, along with a brief context statement.

SKILLS	DESCRIPTION
Reading skills to:	• interpret organisational policy and procedures relating to government security incidents.
Oral communication skills to:	• use open and closed questioning techniques to elicit information from personnel and others.

Unit Mapping Information

Supersedes and is equivalent to PSPSEC002 Respond to government security incidents.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>

Assessment Requirements for PSPSEC019 Respond to government security incidents

Modification History

Supersedes and is equivalent to PSPSEC002 Respond to government security incidents.

Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and on at least two occasions:

- plan, carry out and guide an investigation
- record evidence
- write a report including recommendations.

Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

- legislation, regulations, policies, procedures and guidelines relating to government security management including the applicable Crimes Act and Criminal Code
- organisation's security plan
- powers inferred to investigate security incidents, including limitations
- referral procedures and appropriate agencies
- intelligence and analytical processes
- conduct of administrative, security or criminal investigations.

Assessment Conditions

Skills must be demonstrated in the workplace or in a simulated environment that reflects workplace conditions.

Assessment must ensure access to:

- legislation, regulations, policies, procedures and guidelines related to government security management
- resources and equipment required of the working environment.

Assessors must satisfy the Standards for Registered Training Organisations' requirements for assessors.

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