



Australian Government

PSPSEC001 Secure government assets

Release: 1

PSPSEC001 Secure government assets

Modification History

Release	Comments
1	This unit was released in PSP Public Sector Training Package release 1.0 and meets the Standards for Training Packages. This unit supersedes and is equivalent to PSPSEC301A Secure government assets. • Unit code updated • Content and formatting updated to comply with new standards • All PC transitioned from passive to active voice • All PC merged and revised in Element 1 and 2 • PC 3.3 removed. PC 4.1 and 4.2 merged

Application

This unit describes the skills required to protect assets and minimise security risks, by implementing asset restrictions and advising third parties of security requirements.

This unit applies to those working in a role where security of human and physical assets is a requirement.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to.

Those undertaking this unit would generally work independently and/or as part of a team, using support resources as required. They would perform routine tasks in a range of familiar and unfamiliar contexts.

No licensing, legislative or certification requirements apply to unit at the time of publication.

Competency Field

Security

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe the essential outcomes	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions section.
1. Protect assets from security threats	1.1 Secure assets, control, monitor and check access to ensure security. 1.2 Investigate suspicious activity and seek expert advice as required.
2. Implement access restrictions	2.1 Restrict access to authorised personnel and identify potential threats. 2.2 Identify breaches, take action to deal with the breach and report to appropriate personnel.
3. Advise third parties of security requirements	3.1 Confirm needs, expectations, attitudes, and current level of knowledge of third parties and advise them of organisation's security requirements. 3.2 Identify and manage risks related to possible confrontations. 3.3 Provide current and prompt advice that meets the needs of the parties. 3.4 Obtain feedback to determine the party's level of understanding and clarify requirements if needed.
4. Minimise security risk	4.1 Identify changes in circumstances, report to appropriate personnel and complete documentation. 4.2 Take action to reduce the likelihood of breaches reoccurring.

Foundation Skills

The foundation skills demands of this unit have been mapped for alignment with the Australian Core Skills Framework (ACSF). The following tables outline the performance levels indicated for successful attainment of the unit.

ACSF levels indicative of performance:

1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Learning					Reading					Writing					Oral communication					Numeracy NA				

Performance variables:

1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Support					Context					Text complexity					Task complexity				

Further information on ACSF and the foundation skills underpinning this unit can be found in the Foundation Skills Guide on the GSA website.

Unit Mapping Information

This unit supersedes and is equivalent to PSPSEC301A Secure government assets.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>

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Assessment Requirements for PSPSEC001 Secure government assets

Modification History

Release	Comments
1	These Assessment Requirements were released in PSP Public Sector Training Package release 1.0 and meet the Standards for Training Packages. Assessment Requirements created drawing upon specified assessment information from superseded unit

Performance Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the candidate must demonstrate evidence of performance of the following on at least two occasions.

- applying legislation, regulations and policies relating to government security management
- applying analysis and problem solving
- tailoring communication to the needs of a diverse range of people inside and outside the organisation
- completing documentation and writing reports

Knowledge Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the depth of knowledge demonstrated must be appropriate to the job context of the candidate.

- legislation, regulations, policies, procedures and guidelines relating to government security management
- standards for management of classified information and assets
- available sources of expert advice
- international protocols and treaties impacting on government security management

Assessment Conditions

Assessment of this unit requires a workplace environment or one that closely resembles normal work practice and replicates the range of conditions likely to be encountered when securing government assets.

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

Links

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