



Australian Government

Assessment Requirements for PSPREG050 Conduct measurement licensee audit

Release: 1

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Modification History

Supersedes and is equivalent to PSPREG024 Conduct measurement licensee audit.

Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and on at least one occasion:

- read, analyse and interpret:
 - complex and formal documents
 - technical data and test results
 - regulatory requirements
 - organisational policies and procedures
- conduct an audit including:
 - identify and apply legislation, test procedures, policies and procedures
 - schedule and organise an audit to allow for licensee's operational requirements and to maximise effective use of auditor's time and travel needs
 - communicate the outcome of an audit and recommended corrective action
 - ensure corrective actions are recommended and actioned
 - report results in the required formats and within organisational timeframe.

Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

- auditing systems
- risk management principles
- hazards that may exist when conducting an audit and ways of controlling risks involved
- national measurement legislation, regulations, codes of practice and standards
- powers of inspectors
- use of audit and assessment tools
- industry practices and procedures relating to measurement processes and verification of measuring instruments
- organisational reporting procedures relating to audits
- legal issues and terminology relating to audits
- audit methods and techniques
- product and service knowledge relating to measurement process and verification of measuring instruments

- quality principles and techniques relating to measurement process and verification of measuring instruments
- current audit practices.

Assessment Conditions

Skills must be demonstrated in the workplace or in a simulated environment that reflects workplace conditions.

Assessment must ensure access to:

- computer and relevant software or organisational information management systems
- national measurement legislation, regulations, code or practice and standards
- licence conditions
- audit procedures.

Assessors must satisfy the Standards for Registered Training Organisations' requirements for assessors.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>