



Australian Government

Assessment Requirements for PSPPCM029

Procure goods and services

Release: 1

Assessment Requirements for PSPPCM029 Procure goods and services

Modification History

Supersedes and is equivalent to PSPPCM003 Procure goods and services.

Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and on at least one occasion:

- develop a procurement plan for goods or services including procurement specifications in unambiguous terms
- evaluate procurement options and select the most suitable option
- manage contractor performance against contract requirements
- make payments and manage financial arrangements.

Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

- organisational framework, including:
 - procurement policies, practices and approval processes
 - code of conduct and code of ethics
 - codes of conduct, codes of practice and standards of individual behaviour relating to procuring goods and services, in particular identifying and managing conflict of interest, gifts and inappropriate relationships with providers
 - procedures for receipt and payment of goods or services
 - procurement options and methods
 - procurement approval procedures
 - common use arrangements
 - financial accountability requirements
- probity and ethical issues
- aspects of contract law, laws of tort, trade practices law, commercial law and other legislation relating to receipt and evaluation of offers, negotiation and award of contracts.

Assessment Conditions

Skills must be demonstrated in the workplace or in a simulated environment that reflects workplace conditions.

Assessment must ensure access to:

- the organisational framework for the procurement of goods and services
-

-
- resources and equipment required of the working environment.

Assessors must satisfy the Standards for Registered Training Organisations' requirements for assessors.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>
