



Australian Government

PSPPCM002 Dispose of assets

Release: 1

PSPPCM002 Dispose of assets

Modification History

Release	Comments
1	This unit was released in PSP Public Sector Training Package release 1.0 and meets the Standards for Training Packages. This unit supersedes and is equivalent to PSPPROC405C Dispose of assets. • Unit code updated • Content and formatting updated to comply with new standards • All PC transitioned from passive to active voice

Application

This unit describes the skills required to dispose of assets and gain a return from sales. It includes identifying assets for disposal, developing and implementing an asset disposal strategy, and evaluating disposal.

This unit applies to those personnel whose duties include carrying out the disposal of assets.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to.

Those undertaking this unit will be working independently, and as part of a team, while performing routine tasks in familiar context.

No licensing, legislative or certification requirements apply to unit at the time of publication.

Competency Field

Procurement

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe the essential outcomes	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions section.

1. Develop a strategy for the disposal of assets	1.1 Identify assets for disposal. 1.2 Determine potential market value of assets. 1.3 Evaluate case for expending resources to add value to assets prior to sale. 1.4 Investigate options for disposal and determine method providing maximum return, in the context of policy, probity requirements and desired outcomes. 1.5 Consider disposal requirements for special categories of assets, including environmental and corporate social responsibility issues. 1.6 Consult stakeholders and incorporate feedback into strategy.
2. Implement a disposal strategy	2.1 Write off and dispose of goods according to approved disposal plan and requirements. 2.2 Maintain records for audit and evaluation purposes. 2.3 Evaluate asset disposal against expected outcomes, including forecast market value of assets and document.

Foundation Skills

Foundation skills are embedded within the elements and performance criteria of this unit.

Unit Mapping Information

This unit supersedes and is equivalent to PSPPROC405C Dispose of assets.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>

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