



Australian Government

Assessment Requirements for PSPGEN121 Work with a coach or mentor

Release: 1

Assessment Requirements for PSPGEN121 Work with a coach or mentor

Modification History

Supersedes and is not equivalent to PSPGEN018 Work with a coach or mentor.

Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and on at least one occasion:

- apply organisational policies and procedures relating to coaching and mentoring arrangements
- plan and set objectives for a coaching or mentoring arrangement
- use communication techniques including active listening, questioning, giving and receiving feedback, negotiation and conflict resolution in relation to discussions within a coaching or mentoring arrangement
- self-assess learning style, skills gaps and ongoing competency development.

Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

- legislation, regulations, policies, procedures and guidelines relating to privacy, confidentiality, equity and inclusive work practices
- the role of coaching and mentoring in competency development and career enhancement
- differences between coaching and mentoring and the benefits of each
- considerations in coaching or mentoring arrangements, including:
 - purpose and goals
 - personal expectations
 - ability and availability of the coach or mentor
 - individual requirements
 - organisational framework
- principles of emotional intelligence and its application to working in a one-to-one relationship with a coach or mentor.

Assessment Conditions

Skills must be demonstrated in the workplace or in a simulated environment that reflects workplace conditions.

Assessment must ensure access to:

- legislation, regulations, policies, procedures and guidelines relating to coaching and mentoring arrangements
- resources and equipment of the working environment.

Assessors must satisfy the Standards for Registered Training Organisations' requirements for assessors.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>