



Australian Government

Assessment Requirements for PSPGEN109 Apply public sector financial policies and processes

Release: 1

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Modification History

Supersedes and is equivalent to PSPGEN077 Apply public sector financial policies and processes.

Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and on at least one occasion:

- provide advice on the interpretation and application of complex and formal documents, including legislation, policies, procedures, and accounting standards
- use financial applications for entering data and preparing accurate reports in required formats
- apply delegations
- access information and legislation that applies to financial policies and processes electronically or in hard copy.

Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

- public sector legislation, policies and processes relating to public sector finance
- the public sector financial management compliance framework and the relationship between elements of the framework, including:
 - documents that make up the financial management compliance framework
 - delegations and why the public sector uses them
 - internal controls, mechanisms for internal controls and why these are used
 - separation of duties
 - corporate governance requirements/relationship of financial management compliance framework to organisational structures
 - service level agreements
 - accrual accounting principles
- ethics and code of conduct.

Assessment Conditions

Skills must be demonstrated in the workplace or in a simulated environment that reflects workplace conditions.

Assessment must ensure access to:

- public sector legislation, policies and processes relating to public sector finance
- public sector financial management compliance frameworks
- resources and equipment of the working environment.

Assessors must satisfy the Standards for Registered Training Organisations' requirements for assessors.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>