



Australian Government

Assessment Requirements for PSPGEN108

Use public sector financial processes

Release: 1

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Modification History

Supersedes and is equivalent to PSPGEN076 Use public sector financial processes.

Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and on at least one occasion:

- access information and legislation electronically or in hard copy and apply to work practices
- enter data and prepare accurate reports in required formats
- apply delegations.

Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

- legislation, policies and processes relating to public sector finance
- basic structure of the public sector financial management compliance framework and its elements
- documents that make up the financial framework
- public sector delegations related to the work function
- internal controls and separation of duties
- corporate governance requirements and the relationship of the financial management compliance framework to organisational structures
- ethics and codes of conduct
- financial application software
- basic accounting principles related to the work function.

Assessment Conditions

Skills must be demonstrated in the workplace or in a simulated environment that reflects workplace conditions.

Assessment must ensure access to:

- legislation, policies and processes relating to public sector finance
- public sector delegations related to the work function
- resources and equipment of the working environment.

Assessors must satisfy the Standards for Registered Training Organisations' requirements for assessors.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>