



Australian Government

Assessment Requirements for PSPGEN106

Conduct research and analysis

Release: 1

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Modification History

Supersedes and is not equivalent to PSPGEN046 Undertake research and analysis.

Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and on at least one occasion:

- plan, research, analyse and present research findings according to organisational requirements including each of the following:
 - access and use of information ethically and legally
 - use manual and computerised techniques for information management
 - apply computer technology to data storage, security, retrieval and presentation
 - undertake statistical analysis
 - use critical analysis techniques
 - present information
 - apply problem-solving
 - refer issues in accordance with procedures.

Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

- legislation relating to the workplace and the collection, use and storage of information
- economic, legal and social considerations surrounding the use of information including:
 - confidentiality
 - privacy
 - security
 - freedom of information
- organisational policies and procedures for:
 - accessing information
 - data collection and management
 - handling and storing information
 - security requirements
 - form and content of research reports
 - sources of work-related information
 - standard reporting
- common research strategies

- cultural aspects of information and meaning.

Assessment Conditions

Skills must be demonstrated in the workplace or in a simulated environment that reflects workplace conditions.

Assessment must ensure access to:

- legislation relating to the workplace and the collection, use and storage of information
- organisational policies and procedures for research and analysis
- electronic and other information sources relevant to the workplace.

Assessors must satisfy the Standards for Registered Training Organisations' requirements for assessors.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>