



Australian Government

PSPGEN058 Coordinate risk management

Release: 1

PSPGEN058 Coordinate risk management

Modification History

Release	Comments
1	This unit was released in PSP Public Sector Training Package release 1.0 and meets the Standards for Training Packages. This unit supersedes and is equivalent to PSPGOV517A Coordinate risk management . • Unit code updated • Content and formatting updated to comply with new standards • All PC transitioned from passive to active voice

Application

This unit describes the skills required to coordinate risk management in the organisation. It includes maintaining infrastructure and processes, supporting staff to manage risk, facilitating risk recovery, and monitoring and reviewing risk management.

This unit applies to those working in generalist and specialist roles within the public sector.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to.

Those undertaking this unit would work independently, with supervision responsibilities, performing complex tasks in a range of familiar and unfamiliar contexts.

No licensing, legislative or certification requirements apply to unit at the time of publication.

Competency Field

General

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe the essential outcomes	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions

	section.
1. Maintain infrastructure and processes	1.1 Allocate resources to enable staff to carry out responsibilities in managing risk. 1.2 Maintain access and currency of required information related to risk management. 1.3 Collect information, costs and statistics on risk management for monitoring and review purposes. 1.4 Access current information and/or training to maintain currency of own knowledge and skills in risk management. 1.5 Contribute to risk management audits.
2. Support staff to manage risk	2.1 Provide staff with information and advice relating to risk management and its implementation. 2.2 Manage and record staff learning and development. 2.3 Address problems arising with relevant staff. 2.4 Coordinate projects and workgroups addressing issues in risk management. 2.5 Promote the application of the organisation's risk management processes.
3. Facilitate risk recovery	3.1 Implement contingency plans. 3.2 Implement processes for recovery. 3.3 Facilitate continuity of operations in accordance with contingency plans. 3.4 Determine strategies for minimising likelihood of recurrence and minimising impact following recovery.
4. Monitor and review risk management system	4.1 Develop and implement a valid and reliable monitoring methodology. 4.2 Analyse effectiveness of policy and procedures for managing risk against expected outcomes. 4.3 Use review results to make recommendations for improvement to policy and practices, and gain approval/s for implementing changes. 4.4 Implement revised policy and practices.

Foundation Skills

Foundation skills are embedded within the elements and performance criteria of this unit.

Unit Mapping Information

This unit supersedes and is equivalent to PSPGOV517A Coordinate risk management .

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>

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